

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7pm on Thursday 11<sup>th</sup> June, 2020 via a Zoom platform.

**Present:** Cllr Allaby, Cllr Brooks (Chairman), Cllr Borrill, Cllr Charlton, Cllr Elletson, Cllr Stothard, Cllr Talliss & Cllr Whitaker.

**Also present:** Ward Cllrs Foster & Poole, 3 residents, 2 representatives from Redbourne Parish Council and a representative from Skydive & Clerk to the Council – Deb Hotson.

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**2006/01 Apologies for absence**

No apologies for absence received.

**2006/02 To approve the Internal Auditor for 2020/21**

**Resolved** – Richard Dixon was approved as the Internal Auditor.

**2006/03 To confirm Councillors have reviewed their Register of Interests**

Members confirmed that they had checked their ROI's and any amendments have been forwarded to the Clerk.

**2006/04 To review the following procedures/policies**

- Standing Orders
- Financial Regulations
- Reserves Policy
- Asset Register
- Financial and H & S Risk Assessments
- Complaints Procedure
- Action Plan 20/21 – to consider new actions.
- Members & Officers Protocol
- Scheme of Publication Policy
- General Data Protection Regulations
- Equal Opportunities Policy
- Community Emergency Plan
- Disciplinary & Grievance Procedure
- Child Protection Policy
- Vulnerable Adult Policy
- Co-option Policy
- Cemetery Regulations & Fees
- Training Policy
- Grant Policy
- Social Media Policy
- Terms of Reference of the Personnel Committee

**Resolved** – all procedures and policies were approved as reviewed with the exception of the Community Emergency Plan which will be added to the next agenda.

Cllrs Charlton & Elletson to confirm the description and costs for the Beacon which the Clerk will then add to the Asset Register.

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### 2006/05 To resolve that this Council utilizes its powers under the Local Government Act 1972, section 101, to devolve to the Clerk the authority to make decisions on planning applications where:

- a. The application falls between meetings and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and
- b. The Chairman is unavailable to convene an extra-ordinary meeting or particular circumstances are such that the convening of an extra-ordinary meeting is impractical. In both circumstances the Clerk shall have authority to respond on the Council's behalf, taking into account the Local Plan; the content of any planning policies; community plan or Neighbourhood Plan adopted by the council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Councillors to confirm they are content with the response to the specific Planning Application requiring this action.

This authority will not apply to applications where there are known objections by neighbours; multiple housing development; and new land allocations.

**Resolved** – approved for the Clerks delegated powers to be used as detailed above.

### 2006/06 Public Participation

**Resolved** - to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

A resident raised concerns with regard to PA/2020/572 stating that there had been no public consultation, the size, the possible odours, wind and ground water was a concern and neighbouring residents had not been informed. The resident was told that NLC had stopped informing neighbouring properties some 18 months ago and the only form of notification was signage on nearby lampposts to which Cllr Elletson stated he had walked the area and seen no such signage.

It was suggested that the Parish Council write to NLC Planning department about the lack of notification for residents.

A representative from Redbourne Parish Council stated that she too had concerned about the lack of public consultation and had written to NLC expressing concerns with regard to the lining used for the lagoon as this may leak. She had also asked what were the future plans of the site as this was not clear due to the lack of information.

Cllr Poole stated that the reason that NLC Planning do not inform neighbouring properties is to save costs and the Clerk is informed electronically and therefore the responsibility passes to the Parish Council.

The representative from Skydive stated that he had not been informed directly and had seen the application on the portal and the Parachute Club has serious concerns with regard to the operations side of their business.

**Resolved** – to re-open the meeting.

### 2006/07 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Elletson declared a personal interest in item 2006/10g.

Cllr Allaby declared a personal interest in item 2006/10b, d, e & h.

Cllr Stothard declared a personal interest in item 2006/10f, g, h & i.

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Cllr Borrill declared a prejudicial interest in agenda items 2006/14 2020/572 & 2020/611.

Cllr Talliss declared a personal interest in agenda item 2006/10b, c, d & e.

Cllr Brooks declared a personal interest in agenda item 2006/10f.

- b. To note dispensations given to any member in respect of the agenda items listed below.  
None outstanding.

### 2006/08 **Minutes of Previous meeting**

**Resolved** - Minutes of the Parish Council meeting held on 14<sup>th</sup> May, 2020 were approved and signed as a true and correct record.

### 2006/09 **Clerk's Report**

- Clerk has sent out all relevant paperwork to the new Cllrs.
- Clerk has submitted the entry form for the Best Kept Village. There has still been no feedback from the VHC.
- Copy of VHC AGM has been received and circulated.
- Clerk has asked that the contractor cut the hedges in the cemetery on the next cut.
- The AGAR 19/20 has been submitted to the external auditor.
- Clerk has contacted NLC with regard to the Willow Farm s106 funding. Agenda item.

### 2006/10 **Delegate Reports**

- a. To receive a report from the Chairman on activities undertaken on behalf of the Parish Council.

Cllr Brooks informed the meeting that Cllr Stothard has received the Nellie Harpham Award on his doorstep and not by the normal presentation due to the current Covid-19 situation. Cllr Stothard to send a photo of himself holding the shield for the website. Cllr Brooks has attended a Zoom meeting in his capacity as a member of the ERNLLCA Executive Committee. Staff are still working from home and providing a service to members.

- b. To receive a report from the VHC representative and determine actions required with regard to the Village Hall activities.

Cllr Allaby stated that the points were detailed on the agenda for discussion.

- c. To consider the points raised in the letter from the VHC with regard to s106, a liaison meeting, security at the hall and maintenance of the flower bed at the hall determining actions required.

The Clerk has been in touch with NLC who have stated that although the trigger had been reached for the 20<sup>th</sup> dwelling, the trigger for the recreation contribution has not yet been met. As soon as any further information is received the Parish Council will share this with the VHC.

It was agreed for the Clerk to arrange a face to face meeting when possible with the VHC. A good working relationship has now been formed between the Clerk and the VHC Secretary.

**Resolved** – the Parish Council agreed to provide a £250 donation to the VHC to fund the internet requirements to run the CCTV. Cllrs Borrill & Elletson abstained from the vote stating they did not know why the Parish Council was being asked to fund the cost of the internet.

The flower bed outside the village hall is being maintained by the Parish Council.

- d. To be notified of the letter received from a person assisting the Village Hall Committee with the funding application for Sports England determining actions required. (info sent 01/06).

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- Clerk to respond to the letter informing the originator of the letter about the current s106 situation and that the VHC was applying for the NLC Community Grant fund directly.
- e. To be notified of the VHC Agenda 01/06 and minutes of the meeting held 30/01/20.  
Items noted.
- f. To receive an update report from the Cemetery Working determining actions required.  
Cllr Brooks has pruned some trees in the cemetery as a relative had raised this concern. The hawthorn hedge in between the cemetery and extension is to be cut back by the contractor. There has been some damage to some of the sapling with the use of weed killer by a relative to the rear of their plot. Once cut back the Working Group can decide if any further saplings are required.
- g. To receive an update report with regard to the Hibaldstow Play Park, determining any actions required.  
Children are ignoring the signage not to use the play equipment but the Parish Council are satisfied that due diligence has been made and the correct signage has been displayed. Unfortunately, the entrance to the play area is still be used by a resident to park his vehicle. Clerk to write to the resident.
- h. To determine actions required for the placement of some form of base between Dallisons play park and the football area.  
Clerk to obtain quote for the next meeting with a view to either tarmac or install ground reinforcement grids.  
Once the quotes are received the Parish Council could apply for grant funding.
- i. To determine actions required with regard to the placement of the summer hanging baskets within the parish.  
Not all the hanging baskets have been taken out due to various issues when the contractor brought them out.  
Cllr Stothard has collected the 5 hanging baskets and installed one at the Church Hall and one at the Medical Centre.  
The hedge at the Centre has been trimmed back to allow visibility of the basket and the Clerk has asked that the one at the Church Hall is watered more regularly as the winter one was not maintained.  
The 2 for the hairdressers will be put out in due course when the business is up and running again.  
Cllr Stothard has 8 empty baskets and will ask the contractors to collect.  
Cllr Stothard was thanked for his time working on these.  
Cllr Elletson offered to store any spare baskets in his greenhouse.

### **2006/11 Report from Ward Cllrs on NLC issues**

To receive a report from Ward Cllrs on NLC activities.

Cllr Foster stated that NLC was aiming to have the first NATs meeting as a face to face. The Officers had been deployed from this group to assist in other areas during the Covid-19 pandemic.

Cllr Foster was attending a Children & Education Scrutiny Panel meeting on 10<sup>th</sup> June. NLC are acting independently with the Educational Professionals advice, supported by the Governors and following Government Guidelines.

Cllr Poole stated that he would send the s106 information to the Clerk with regard to the funding arrangements.

The planning meetings are being held remotely.

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There has been an increase in activity at Gainsthorpe Road south quarry with the infill project and Cllr Poole has asked NLC for the permission to be checked and a site visit to be arranged when circumstances permit.

Cllr Brooks asked that if the traffic arrangements have been amended can the Parish Council be made aware of these.

Cllr Poole went on to say that more calls for service have been received at NLC and members have been helping residents to become more self-sufficient.

Cllr Brooks thanked Cllr Poole for arranging for the animal waste fly tipping to be removed from Mill Lane.

Cllr Brooks asked for Ward Cllrs to take a look at the recent road repairs carried out on Cross Carr road as these were already breaking down.

Cllr Charlton stated that he had seen the HGV going onto the site at the south quarry but to date had not seen any breaching the planning and coming through the village of Gainsthorpe.

Cllr Poole stated that he had seen 11 HGV on a visit travelling to the A15 at speed and that it may be worth asking NLC to review the speed on that road particularly past the Shires pub and residential properties. Item to be placed onto the next agenda.

Ward Cllrs left the meeting at 8.20pm.

### **2006/12 Police Matters / NATs**

To receive an update verbal / written report from Humberside Police and the NATs representative.

Nothing additional to report.

### **2006/13 Highways / Neighbourhood Services / NLC issues / Parish Issues**

To inform the Clerk of any further highway issues to report to NLC.

No further items to report.

### **2006/14 Planning**

To receive any decisions and to discuss the following applications received from North Lincolnshire Council.

**2020/158** – outline planning permission to erect five dwellings with all matters reserved for subsequent consideration at land north of Wheelgates, Brigg Road, Hibaldstow.

**The application has been granted outline permission.**

**2020/572** – planning permission to create a digestate storage lagoon in connection with existing anaerobic digestion (AD) plant at land south east of Biomass Facility, Hibaldstow Airfield, Redbourne Road, Hibaldstow.

Cllr Borrill was placed in to the Waiting Room of the Zoom application.

Discussion ensued by Cllrs. The main points raised were:

- Lack of odour control.
- No public consultation.
- Information not adequate to assess the situation.
- Gases could vent across the neighbouring parishes.
- What are the future developments?
- Why not more remote?

**Resolved** – object with the following comments: -

Skydive Hibaldstow is a valued asset to the community and Hibaldstow Parish Council would not want this application to be of any detriment to the operations of the club.

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If the planning authority are mindful to approve this application Hibaldstow Parish Council strongly recommend that conditions are applied in order that the lagoon does not pose any possible detriment to the operations and safety to Skydive Hibaldstow, and stipulate that all conditions are to be adequately maintained for the operational lifetime of Hibaldstow Skydive and subsequent successor.

The Parish Council endorse the conditions proposed by the Environment Agency.

**Resolved** – if any further information was received the Clerk and Chairman can submit to NLC under delegated powers.

**2020/611** – planning permission to erect an agricultural barn for storage of straw and agricultural machinery at Slate House Farm, Redbourne Road, Hibaldstow.

**Resolved** – no objection or comments.

Cllr Borrill re-joined the meeting.

### 2006/15 Correspondence for Discussion/Decision

- a. To be notified of the information received from Future Biogas Ltd with regard to the Merlin Renewables planning application determining actions required.

Cllrs Allaby, Charlton & Stothard stated they would like to attend a future site visit.

#### Correspondence for Information

- b. ERNLLCA newsletter 3 & 4.  
c. LIVES thank you letter for the recent donation.  
d. NLC Highway updates.

### 2006/16 Accounts

- a. To consider the costs to install a new bed on Mill Road under the village sign.

**Resolved** – approval to install a new bed and its maintenance at a cost of £195.50.

- b. To consider a donation to British Red Cross.

It was agreed that only local donation requests would be considered.

- c. To review and approve a one-year Insurance renewal with Zurich at £864.78.

**Resolved** – approval of the renewal.

- d. To consider the replacement of the safety mirror for Hunts Lane/Beckside due to vandalism.

**Resolved** – approval to purchase a replacement mirror at a cost of £76. Cllr Elletson offered to reshape the damaged mirror to keep for a replacement.

- e. To review and approve the monthly accounts for payment. See financial report.

**Resolved** – approval of accounts for payment.

28.05.20	Lawn N Order	Grass verge cutting – cut 3	£744.00
28.05.20	CC Garden Services	Churchyard/cemetery cutting	£195.00
28.05.20	Zurich Municipal	Insurance renewal	£864.78
11.06.20	D Hotson	Salary, Expenses & Tax - June	
11.06.20	Vision ICT	Hosted emails x 3	£64.80
11.06.20	Grove Groundworks	PROW 1 <sup>st</sup> cut	£259.00
11.06.20	A Sissons	Ground Maintenance – flowers – June	£226.92
		Ground Maintenance – Dallisons – April, May & June	£438.00

### 2006/17 Minor Items

- a. To take any points from members.
- No further matters raised.

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- b. Matters of correspondence for information which arrived after the agenda was posted.
- NATs membership details – Clerk to complete.

**2006/18 Agenda Items for the next meeting to be received by 1<sup>st</sup> July, 2020.**

- Gainsthorpe Road West speed limit.
- Planning process – advertisement of applications.

**2006/19 To confirm the date and time of the next meeting as Thursday 9<sup>th</sup> July, 2020 at 7pm via a Zoom platform.**

**2006/20 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

No items for discussion.

The meeting closed at 8.45pm.