

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7pm on Thursday 14<sup>th</sup> May, 2020 via a Zoom platform.

**Present:** Cllr Allaby, Cllr Brooks (Chair), Cllr Borrill, Cllr Charlton, Cllr Elletson, Cllr Stothard, Cllr Talliss & Cllr Whitaker.

**Also present:** Ward Cllrs Foster & Poole, 2 residents & Clerk to the Council – Deb Hotson.

---

### **2005/01 Apologies for absence**

No apologies for absence received.

### **2005/02 Procedural**

- a. To devolve power to the chairman and clerk for a period covering the Covid19 pandemic.  
**Resolved** – devolved power approved to the chairman and Clerk.
- b. To agree the meeting dates for 2020/21.  
**Resolved** – approval of the meeting dates.

### **2005/03 Parish Council Vacancy**

To consider the applications received for the Parish Council Vacancies determining actions required.

The two applicants introduced themselves.

**Resolved** – the 2 applicants were co-opted on to the Council.

Clerk to send out all the relevant paperwork for the 2 new co-opted Cllrs. Cllr Andy Done and Cllr Graham Maycock who will join the council at their next meeting.

### **2005/04 Public Participation**

Cllr Elletson asked about the placement of one of the anti-dog fouling signs to go on Becksides. Cllr Allaby to take a look for a suitable location.

Cllr Whitaker stated that the mirror on Becksides had been damaged. Cllr Brooks to take a look. **Post meeting** – Cllr Talliss has put the mirror at the correct angle.

### **2005/05 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
Cllr Allaby & Cllr Talliss declared a personal interest in agenda item 2005/08c.  
Cllr Stothard declared a personal interest in agenda item 2005/08d and e.  
Cllr Elletson declared a personal interest in agenda item 2005/8e.  
Cllr Brooks declared a personal interest in agenda item 2005/8d.
- b. To note dispensations given to any member in respect of the agenda items listed below.  
None outstanding.

### **2005/06 Minutes of Previous meeting**

**Resolved** - Minutes of the Parish Council meeting held on 12<sup>th</sup> March, 2020 were approved and signed as a true and correct record.

### **2005/07 Clerk's Report**

- a. Clerk has asked NLC for an update on the Barnside drainage issue. Agenda item.
- b. Clerk has informed the VHC that the Parish Council have approved the membership to HWRA.

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

- c. Clerk to submit the entry form for the Best Kept Village. Clerk has informed the Wheatsheaf that they are to be entered into the Best Kept Building and they were delighted and thanked the Parish Council. Clerk has asked the VHC for ideas on enhancing the village hall and playground – to date no feedback received.
- d. Clerk has asked the VHC for suggestions to enhance the village hall and playing field. Still waiting for feedback.

### **2005/08 Delegate Reports**

- a. To receive a report with regard to Covid19 determining any actions required.  
Clerk has been circulating all relevant information to Council and placing on the website when relevant.
- b. To receive a report from the Chairman on activities undertaken on behalf of the Parish Council.  
Cllr Brooks has not attending any meetings but dealt with issues via the telephone if and when required.
- c. To receive a report from the VHC representative and determine actions required with regard to the Village Hall activities.  
Cllr Allaby stated that the kitchen is nearly complete.  
Cllr Brooks and the Clerk had received an email from the new Secretary asking for copies of the Lease and what funding was available from the Parish Council with regard to the village hall extension.  
Cllr Brooks contacted the old Secretary to check what documentation had been handed over and she confirmed that the Lease had been included. The Clerk provided a further copy to the new Secretary. Clerk to provide a response to the VH Secretary for the attention of the VHC.  
The receipt of the email added to the frustration over the past couple of years along with the incorrect route of communication between the two organisations.  
The VHC are supported by the Parish Council.  
The email contained a request for details on what funding was available from the Parish Council, to date no request had been made to the Parish Council for any funding.  
The community grant that had been allocated to the village hall some 3 years ago has to date never been applied for by the VHC.  
Jon Taylor who is acting Treasurer, had contacted the Chairman with regard to information for a deadline of that day to submit information for a Sports England grant. The Clerk has recently passed on various information to the Secretary including the recent small business grant available from Government – to date no responses have been received.  
The Parish Council do not know what else to do. The Parish Council do not know who is on the committee at present as no information has been received from the AGM held in January.  
It was also stated that it was thought there was only one quote for the extension which seemed grossly overpriced. The planning permission only has one year to run.  
Cllr Poole added that he too had been contacted by Mr Taylor yesterday afternoon asking for written confirmation of what grants were available and how much funding was available from s106 for the Willow Farm development. Due to the timescale provided Cllr Poole was unable to obtain this information in the given time.  
Cllr Poole went on to say that Ward Cllrs had obtained these funds and it was embarrassing that 3 years later there was no business plan, communication or lead times for the monies that had been set aside.

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

Cllr Poole added that if funding is being provided then all those dealing with the organisation should have confidence that the funds will be spent and dealt with wisely.

**Resolved** - all communications should be through the VH Secretary and Parish Council Clerk. Clerk to ask for a copy of the minutes from the AGM.

- d. To receive an update report from the Cemetery Working determining actions required.  
Clerk to ask that the contractor cuts the hedge at the cemetery and that the newly planted hedge between the extended churchyard and cemetery is also trimmed.
- e. To receive an update report with regard to the Hibaldstow Play Park, including the issue of a car blocking the entrance to the play area from Robinsons Grove determining any actions required.

Cllr Stothard and the Clerk had been contacted twice from the Ground Maintenance contractor who was unable to access the play area due to a car parking in the access drive. A notice had been placed on to the car and a conversation from the contractor to the owner of the car. It seems the car is now being parked in another area but this will be monitored and if the access is blocked again the Clerk will write to the owner.

### **2005/09 Report from Ward Cllrs on NLC issues**

To receive a report from Ward Cllrs on NLC activities.

Apologies received from Cllr England.

Cllr Poole stated that the majority of Officers are working from home and have now settled into this way of working and NLC are functioning and delivering services. NLC had already put in place 'hot desking' so most Officers were used to working from home.

Officers have also taken on different functions in these unprecedented times.

It is hoped that from 1<sup>st</sup> June brown waste bins will resume.

The recycling centres have been opened through out and Highways contractors have still been working.

There has been a big push on broadband connectivity with a lot more activity in this area. The virtual Planning Committee meeting held on 12<sup>th</sup> May went well and these will be held every 2 weeks to catch up with the back log.

Community Grants have been provided the same budget as in the previous financial year and Cllr Foster stated that applications should be timely as the money will soon be allocated. Cllr Foster informed the meeting that North Lincolnshire was the 6<sup>th</sup> least affected county in the country for Covid19 deaths.

Cllr Foster went on to compliment Cllr Poole and Cabinet members for the continuous interactive meetings.

Cllr Poole stated that £34.5m had been allocated to North Lincolnshire from the Government to support small business and nearly all of this funding has been used.

Cllr Brooks stated that Cross Carr/Ings Lane repairs have been put back and the Parish Council are not being kept up to date directly with this information which would enable them to pass on to residents.

Cllr Charlton dropped out of the meeting due to technical difficulties and sent his apologies via a text message to Cllr Elletson.

Cllr Brooks stated that it was good news about the brown waste bins commencing again and this would hopefully reduce fly tipping in the area. Cllr Poole added that along with the re-introduction residents would be offered to exchange the sizes of their waste bins in exchange for composting units.

Cllr Elletson asked about the maintenance of some of the PROW. Information should be passed to the Clerk to contact NLC. For residents use the PROW maps are available on the Parish Councils website.

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

Cllr Borrill thanked Ward Cllrs for the administration of the small business grants which had been well received in the area and could have help save some of the smaller businesses. Cllr Foster left the meeting.

### 2005/10 **Police Matters / NATs**

To receive an update verbal / written report from Humberside Police and the NATs representative.

Nothing to report.

### 2005/11 **Highways / Neighbourhood Services / NLC issues / Parish Issues**

To inform the Clerk of any further highway issues to report to NLC.

Nothing to report.

### 2005/12 **Planning**

To receive any decisions and the following application from North Lincolnshire Council. The following decisions were received from NLC.

**2019/996** – full planning permission granted to erect 13 dwellings with vehicle garaging, associated access and landscaping works at Brook House Farm, Church Street.

Clerk submitted no objection for the following application under delegated powers due to the time constraints.

**2020/566** – planning permission to erect a single storey rear extension at 103 Station Road, Hibaldstow.

### 2005/13 **Correspondence for Discussion/Decision**

- a. To be notified of the citizen advice Lincs funding request determining any actions required. (info sent 20/03).

Item noted.

- b. To be notified of the NLC Speed Monitoring Schedule and Covid 19 information determining any actions required. (info sent 27/03).

Item noted.

This information has also been passed to residents who had raised concerns with regard to speeding quarry traffic.

#### **Correspondence for Information**

- c. ERNLLCA April 2020 newsletter.  
d. NLC Highway updates.  
e. Police & Crime Commissioner Media Information.

### 2005/14 **Accounts**

- a. To consider a donation to LIVES.

**Resolved** – approval of a £50 donation.

- b. To be notified and approve the Internal Audit report 2019/20 and determine any actions required.

**Resolved** – approval of the report. The Clerk was thanked for an excellent report.

- c. To review and approve the Annual Return Assertions Pro forma Policy for 2019/20.

**Resolved** – approval of the pro forma.

- d. To approve the Annual Governance Statement 2019/20.

**Resolved** – approval of the Statement.

- e. To approve the Accounting Statement 2019/20.

**Resolved** – approval of the Statement.

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

- f. To consider membership renewal for ERNLLCA at £810.07 for 2020/21.  
**Resolved** – approval to renew the membership.
- g. To consider membership renewal for CPRE at a cost of £36 for 2020/21.  
**Resolved** – approval to renew the membership.
- h. To consider renewing the SLA for bin emptying at Dallisons at a cost of £364 for 2020/21.  
**Resolved** – SLA approved to commence once lockdown is lifted.
- i. To consider membership renewal of the ICCM at a cost of £95 for 2020/21.  
**Resolved** – approval to renew the membership.
- j. To approve the monthly accounts for payment. See financial report.  
**Resolved** – approval of the monthly accounts for payment.
- Clerk to pass on the thanks to the grass cutters who were doing a great job.

03.04.20	Lawn N Order	Grass verge cutting – cut 1	£744.00
20.04.20	CC Garden Services	Churchyard/cemetery cutting – 2 <sup>nd</sup> cut	£195.00
27.04.20	Lawn N Order	Grass verge cutting – cut 2	£744.00
27.04.20	A Sissons	Ground Maintenance – flowers – April	£226.92
14.05.20	D Hotson	Salary, Expenses & Tax - April & May	
14.05.20	R Dixon	Internal Audit Fee	£355.00
14.05.20	Vision ICT	Web hosting fee 2020/21	£210.00
14.05.20	Vision ICT	SSL Certificate renewal 2020/21	£150.00
14.05.20	A Sissons	Ground Maintenance – flowers – May	£226.92

### 2005/15 **Minor Items**

- a. To take any points from members.
- Clerk was asked to check with the Willow Farm s106 funding would be released, what was the process and how much.
- b. Matters of correspondence for information which arrived after the agenda was posted.
- Citizens Advice North Lincs – Community Group info.
  - NLC Covid19 Community Response.
  - Zurich Insurance Renewal – it was agreed due to the timescale that the Clerk under delegated powers would renew the policy for a year at £864.78 and this would go onto the next agenda for confirmation and approval.

### 2005/16 **Agenda Items for the next meeting to be received by 1<sup>st</sup> June, 2020.**

- Gravel areas at Hibaldstow Play Park.
- Zurich Insurance renewal approval.

### 2005/17 **To confirm the date and time of the next meeting as Thursday 11<sup>th</sup> June, 2020 at 7pm via a Zoom link.**

### 2005/18 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

No items to be discussed.

The meeting closed at 8.30pm.