

Hibaldstow Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7pm on Thursday 9th May, 2019 at the Village Hall, Station Road, Hibaldstow.

Present: Cllr Brooks (Chair), Cllr Charlton, Cllr Coulson, Cllr Pennington & Cllr Stothard.
Also present: 1 resident & Clerk to the Council – Deb Hotson.

Public participation

The presentation of the Nellie Harpham Trophy took place. Ex Councillor and Ex Village Hall Secretary Elaine Broomhall was handed the trophy in recognition of her dedication and hard work on both organisations. A photo of the presentation is available on the parish website.

Mr Maycock had attended the meeting with regard to the Neighbourhood Plan. This is being advertised again in the Village Voice and 4 names including Mr Maycock have been put forward.

Cllr Brooks opened the meeting.

1905/01 Apologies for absence

Apologies for absence received from Cllrs Elletson and Talliss.

1905/02 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Brooks declared a personal interest in agenda item 1905/05c & 1905/11j.

Cllr Coulson declared a personal interest in agenda item 1905/05b.

Cllr Stothard declared a personal interest in agenda item 1905/05b, c, d & e.

b. To note dispensations given to any member in respect of the agenda items listed below.
None outstanding.

1905/03 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meeting held on 14th March, 2019 were approved and signed as a true and correct record.

1905/04 Clerk's Report

- a. Clerk has ordered the hanging baskets and confirmed with all businesses that would like them. Cllr Stothard took the baskets to the suppliers. The baskets will be delivered at the end of May and Cllr Stothard will be informed when they are to be delivered.
- b. Clerk has requested the planting contractor puts in more perennial plants this year.
- c. A salt bin has been ordered for the village hall.

1905/05 Delegate Reports

a. To receive a report from the Chairman on activities undertaken on behalf of the Parish Council.

21/03 – a presentation was provided with regard to the Hunts Lane development for 120 houses.

27/03 – Cllr Brooks and the Clerk attended the ERNLLCA District Meeting and the NLC Town & Parish Council Liaison Meeting.

27/04 – Cllr Brooks attended the ERNLLCA Executive Meeting.

b. To receive a report from the Village Hall Representative.

Cllr Stothard stated that the minutes for the April and May meeting had been circulated to all Cllrs.

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The VHC are seeking permission to erect a 3m high fence along the perimeter of the car park to stop ball coming into the car park.

An A-Frame motorbike gate to be installed at the Brigg Road end of the field.

The Parish Council agreed in principle, VHC to obtain 3 quotes and the Parish Council to apply for grant funding from NLC. Item to be placed on to the next agenda.

The hedge along Station Road will need cutting back in autumn, this will be raised later in the year.

The tenders will be submitted to the Clerk for 1st July.

Cllr Coulson stated that someone has scattered ashes at the side of the playing field and will take a look at CCTV to see if the person can be identified. The scattering of ashes on top of grass and in the playing field is not permitted.

c. To receive an update report from the Cemetery Working Group.

The cemetery gate post has been repaired.

There have been quite a few ashes internments over the past couple of months.

Cllr Stothard has rubbed down the benches and once the weather picks up, they will be repainted/stained.

d. To receive an update report with regard to the Hibaldstow Play Park determining any actions required.

The vandalised swing has been replaced and further incidents of smashed glass and a broken lock on one of the litter bins have been logged with the police. Cllr Stothard is waiting for a new lock to arrive to fit.

Cllrs Elletson and Cllr Sacker will be added to the representatives to assist Cllr Stothard with any maintenance issues on the site.

e. To receive an update report from the Village Voice representative.

The draft article was circulated prior to the meeting. Clerk to add a date to the co-option article and add an item about the vandalism at the park asking for residents in the area to come forward to monitor and report any issues to the Clerk.

1905/06 Report from Ward Cllrs on NLC issues

To receive a report from Ward Cllrs on NLC activities.

Apologies received from Cllr Foster.

1905/07 Police Matters / NATs

To receive an update verbal / written report from Humberside Police and the NATs representative.

There has been no NATs meeting or no other issues raised.

1905/08 Highways / Neighbourhood Services / NLC issues

a. To receive an update on the creating of a Neighbourhood Plan determining actions required.

Having previously raised and shown interest in this item Cllrs Sacker & Talliss were put forward to lead the project. Cllr Coulson also stated she would like to join the Working Group.

This will be formalised at the next meeting. A meeting will then be set up with NLC Dave Lofts to begin the process of creating the NHP.

b. To receive an update report on Gainsthorpe Quarry / KORC concerns determining actions required.

Clerk to contact Cllr Poole with a view to setting up a follow up meeting.

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- c. To receive an update on a competition for children to participate in the creation of an anti-dog fouling poster determining actions required.
Cllr Brooks is to contact the school to be provided with an update to the competition.
- d. To receive an update on the Parish Paths and Grass Verge schemes determining any actions required.
The parish path first cutting has been undertaken and gone well.
The grass verge cutting is taking a bit of sorting out and some intertown mowing has still to be done. It is hoped once the additional areas that NLC have asked the Parish Council to do and the intertown mowing are all done then the contractors will stay on top of the cuts. This will be monitored by both the Clerk and Cllr Brooks. If any other Cllrs sees any issues, they are to be reported to the Clerk.
- e. To consider an image for Gainsthorpe village signs.
Resolved – the same signage will be used for Gainsthorpe with the added words – “part of Hibaldstow Parish”. Clerk to inform NLC.
- f. To inform the Clerk of any further highway issues to report to NLC.
It was noted that some pull-ins have been created on Mill Road near the Haul Road to assist HGV’s when turning.

1905/09 **Planning**

To receive any decisions and to consider the following application received from North Lincolnshire Council.

To receive the following decisions from NLC.

2019/221 – full planning permission granted to vary condition 2 of PA/2017/1588 to alter the approved plans to reduce the height of the approved extension at 3 Hunts Lane.

To discuss the following applications received from NLC.

2019/661 – planning permission for retention of change use of café at Harriet’s Filling Station, Brigg Road.

Resolved – no objection or comment.

2019/665 – planning permission to erect two storey front extension at 31 Hunts Lane.

Resolved – no objection or comment.

2019/727 – planning permission to erect a single storey rear extension (including demolition of existing outbuilding) at Church View, 43 East Street.

Resolved – no objection or comment.

2019/733 – planning permission for a minor material amendment to PA/2014/0196 to change the house at plot 35, former Willow Farm, East Street.

Resolved – no objection or comment.

1905/10 **Correspondence for Discussion/Decision**

a. To determine any suggested resolutions to go to the ERNLLCA AGM.

No resolutions suggested.

b. To consider attendance to the Volunteer Showcase Event.

Item noted.

Correspondence for Information

c. NLC/Parish Highway updates.

d. Membership of the ERNLLCA Executive Committee. This is currently included in the Annual Meeting of the Parish Council agenda.

e. ERNLLCA – Making Tax Digital – VAT. The Parish Council are not VAT registered so therefore can continue to reclaim VAT via paper format as the currently do.

f. ERNLLCA minutes of the meeting held 27/03/19.

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- g. ERNLLCA March & April Newsletters.

1905/11 Accounts

- a. To sign a new mandate for a term of 4 years.
Resolved – Cllrs Pennington and Charlton to be added to the mandate along with Cllrs Brooks and Stothard and the Clerk.
 Clerk to complete the mandate and submit.
- b. To be notified and approve the Internal Audit report 2018/19 and determine any actions required.
Resolved – the minor items raised with be addressed by the Clerk.
- c. To approve the Annual Governance Statement 2018/19.
Resolved – approval of the Annual Governance Statement 2018/19.
- d. To approve the Accounting Statement 2018/19.
- e. **Resolved** – approval of the Accounting Statement 2018/19.
- f. To review and approve the 2018/19 Insurance Policy.
Resolved – approval of the renewal.
- g. To consider membership renewal for CPRE at £36 for 2019.
Resolved – approval to renew the membership to CPRE.
- h. To consider the cost of an SSL Certificate to secure the website.
 Prior to a decision the Clerk will ask ERNLLCA for advice.
- i. To consider membership renewal for VANL at £20 for 2019.
Resolved – approval to renew the membership.
- j. To consider membership renewal for ERNLLCA at £724.24 for 2019.
Resolved – approval to renew the membership.
- k. To consider attendance on the ERNLLCA Chairmanship Training Event.
Resolved – Cllr Charlton to attend the event. Clerk to complete and submit the booking form.
- l. To approve the monthly accounts for payment. See financial report.
Resolved – approval of monthly accounts for payment.

D Hotson	Salary, Expenses & Tax – April & May	
A Sissons	Ground Maintenance Dallisons - April	£84.00
A Sissons	Planting Maintenance – April & May	£733.84
Streetscape	Replacement swing - Dallisons	£60.00
P Bryan	External lights – Village Hall	£441.90
NLC	Trade Waste 2019/20	£406.90
D Stothard	Travel Expenses – hanging baskets	£14.40
CC Garden Services	Cemetery/Church yard Ground Maintenance	£140.00
Redwood Services	Repair to Cemetery gates	£95.00
Public Sector Audit	Internal Audit Fee	£345.00
ICCM	Membership renewal	£95.00
Grove Groundworks	Parish Paths maintenance - May	£259.00
Lawn N Order	Grass Verge maintenance – April	£318.00
Zurich Insurance	2019/20 Renewal	£884.63

1905/12 Minor Items

- a. To take any points from members.
- No further items raised.

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- b. Matters of correspondence for information which arrived after the agenda was posted.
- ERNLLCA Training Event – Being a Good Cllr. Clerk to provisionally book spaces for Cllrs Brooks, Coulson, Charlton, Pennington and Stothard on to the course. Item to be added to the next agenda for approval. Clerk to contact the remaining Cllrs to confirm attendance.
 - HRWA Volunteers Showcase Event – item noted.
 - NALC VE Day 75 – 8th May 2020 – next agenda.

1905/14 Agenda Items for the next meeting to be received by 1st June, 2019.

- VHC fencing quotes and Community Fund application.
- Due to the ERNLLCA training and holidays Clerk to re-arrange the July and September Parish Council meetings.
- NALC VE Day 75 – 8th May 2020.
- ERNLLCA Training Event – Being a Good Cllr.
- Community Emergency Plan update.

1905/15 To confirm the date and time of the next meeting as Thursday 13th June, 2019 at 7pm at the Village Hall, Station Road.

1905/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Meeting closed at 8.45pm.