

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7.24pm on Thursday 21<sup>st</sup> May 2026 at Hibaldstow Village Hall, Station Road, Hibaldstow.

**Present:** Cllrs Brooks (Chairman), Masterman, Mawdsley, Stothard & Whitaker.  
**Also present:** Clerk to the Council – Deb Hotson.

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### 2605/35 Apologies for absence

Apologies and reason for absence received from Cllrs North, Pickering, Talliss & Riley.

### 2605/36 Public Participation

No members of the public present.

### 2605/37 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Stothard declared an interest in agenda item 2605/40b, c and 41.

Cllrs Mawdsley & Whitaker declared a personal interest in agenda item 2605/41.

- b. To note dispensations given to any member in respect of the agenda items listed below.  
None outstanding.

### 2605/38 Minutes of Previous meeting

**Resolved** - Minutes of the Parish Council meetings held on 19<sup>th</sup> March 2026 were approved and signed as a true and correct record.

### 2605/39 Clerk's Report

- Clerk has reported all highway issues to NLC as detailed on the agenda.
- Clerk is still in the process of registering with the Football Foundation. The process has been verified. Cllr Mawdsley and Brian Clegg to complete.
- Training records are outstanding for Cllrs Talliss & Whitaker. These have now been provided.

### 2605/40 Delegate Reports

- a. To receive a chairman's report on activities undertaken on behalf of the Parish Council.

Cllr Brooks attended the following meetings:

16/04 – ERNLLCA RCS meeting.

22/04 – ERNLLCA District meeting.

18/05 – ERNLLCA Executive meeting.

- b. To receive an update report from the Cemetery Working including determining any actions required.

The Clerk has ordered the bricks and these have been delivered to Cllr Riley.

This will be installed before the next meeting.

- c. To receive an update report for Hibaldstow Play Park determining any further actions.

The litter is a lot better than prior to the litter picking group including the area on their route.

- d. To receive H & S check sheets determining any actions required.

Both check sheets have been received and items identified.

Clerk to write to Cllr Pickering for him to action the works required in the play park.

- e. To receive an update report regarding the planting and maintenance of the flower beds, determining any further actions required.

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Cllr Whitaker stated that the flower beds looked good.

The Clerk to ask the contractor when the last visit was as Cllr Whitaker stated that it doesn't look like weeding had been done since the bulbs had been planted.

- f. To receive feedback from the school regarding the use of the Dallisons play area determining actions required.

Since the last meeting the Clerk has responded to the information that the Trust are positive about installing a gate and a path stating the Council look forward to further communication.

- g. To receive Councillors Training records for 2025/26 determining any actions required.  
All records have now been received.

### 2605/41 **Village Hall Report**

- To receive a report/update from the Executive Village Hall Committee and to consider the following items:

- a. Constitution update – this has now been completed and approved by the charity commission. A copy to be provided to the Parish Council.
- b. Village Hall Working Party - To receive an update on the projects for Hibaldstow Community facilities - village hall refurbishment determining actions required. The Clerk & Cllr North attended a Teams meeting with the NLC Building Regulations representative and the Head of the Environmental Department. Cllr North stated that Sports England had objected to the initial drawings and the Council had worked with both them and NLC Council and agreed the drawings as they stand and was not prepared to change them and felt this was not necessary. NLC agreed with the decision and stated that the certificate would be with the council the following week. Since then NLC had written to the Architect stating that they would wait until the Officer who had been working with the council returned from sick leave. The Clerk had escalated this to NLC Leader Rob Waltham.
- c. To receive an update on the grant application to cover the cost to install new fencing and the relocation of utilities including the Football Foundation grant available determining any further actions.  
As discussed earlier, Cllr Mawdsley and Brian Clegg will complete the application.
- d. To consider new signage at the hall determining actions required.  
Cllrs Whitaker & Mawdsley to provide the Clerk with example signage.

### 2605/42 **Report from Ward Cllrs on NLC issues**

To receive a report from Ward Cllrs on NLC activities.

Apologies received from both Ward Cllrs. Cllr Foster provided the following report by email.

Rob Waltham, Leader of NLC, is working with government on the prospective nationalisation of the UK steel industry.

New Connect2 new improved bus service is proving popular and being heavily used.

North Lincolnshire Council Children's Services is deemed the best in the country having just been awarded Outstanding status by OFSTED for an unprecedented fourth consecutive time.

North Lincolnshire Council has been shortlisted along with 5 other councils for Council of the Year.

Cllr Foster has been contacted by a resident regarding the condition of the Station Road footpath between Pelham View and Station Road Fish Bar. She would appreciate a member of the parish council walking the route with her so she can point out her concerns.

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Clerk to go back to Cllr Foster stated that this was a NLC matter and not for the Parish Council.

### 2605/43 **Police Matters / NATs**

To receive an update report from Humberside Police and the NATs representative.  
Nothing to report.

### 2605/44 **Highways / Neighbourhood Services / NLC issues / Parish Issues**

- a. To receive an update on reported Highway issues detailed below determining actions required.

Self Service Portal number	Location	Comments
Reported to Ward Cllrs 19/07/25 by the Clerk	Ford Lane	Placement of litter bin due to the large amount of litter in the area. Bin requested. Bin refused by NLC. <b>Clerk has passed to Ward Cllr Foster to take forward.</b> <b>This is with Neighbourhoods and not Highways. Cllr Foster to follow up.</b> <b>Waiting for the NLC Policy on bin allocation from Cllr Foster. Clerk to re-request the bin and copy in Cllr Foster.</b>
FS679570128 FS680290930 FS680291401/FS680291985 FS683636217	Glanford Cre Ings Lane Church Street Mill Road	Missing street sign. <b>Job ticket raised – low priority.</b> Potholes. <b>Works raised.</b> Potholes. <b>Works raised and allocated to team.</b> Signage damaged. <b>Programmed works raised to replace chevrons.</b>
FS699554701 FS748707708 00045451 00046098 00046100 00046103 00080241 00102003 – 27/03/26 00114687 – 14/04/26	Mill Road South Carr Lane Ings Lane Manton Lane Manton Lane Manton Lane Cross Carr Lane East Street/Rye Walk Carr Lane	Broken sign. Potholes, full length to the bridge. Exposed ironwork. Pothole near to the railway bridge. Pothole between the railway bridge and A15. Water/flooding under the railway bridge. Broken railings on the bridge. Pothole. Potholes.

- b. To inform the Clerk of any further highway issues to report to NLC.  
No further issues raised.

### 2605/45 **Planning**

To receive any decisions and consider the following planning application received from North Lincolnshire Council.

**2026/445** – outline planning permission for eight dwellings and access road with access and layout to be determined and all other matter to be reserved for subsequent approval at land to the rear of 16 West Street, Hibaldstow.

**Resolved** – submit the following comments:

The Parish Council trust that NLC Planning & Highway officers will give due consideration on this development.

Two other applications received this evening will be submitted under the Clerks Delegated Powers and comments are required for Tuesday 26<sup>th</sup> May.

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### 2605/46 Correspondence for Discussion/Decision

- a. To be notified of the correspondence received from NLC regarding a Prohibition Order for South Carr Lane, determining actions required. Info sent on 30/04.  
**Resolved** – suitable parking is requested at the entrance to the bridge to allow residents to drive and then walk.
- b. To be notified of the correspondence received from ‘The Circuit’ regarding the registration of the new defibrillators determining actions required. Info sent on 12/05.  
Cllr Whitaker provided the locations of the new defibs. Clerk to complete the registration.
- c. To be notified of the ERNLLCA training sessions determining if any attendance is required.  
The Clerk & Cllr Brooks to attend. The Clerk will be splitting the costs between all Councils.  
**Correspondence for Information**
- d. ERNLLCA Newsletters – March & April 2026.
- e. Environment Agency monthly update – April & May 2026.
- f. ICCM Photographic Competition.
- g. In Bloom grant – no-one responded so therefore no application was submitted. *Info sent on 10/04 requesting a response by 17/04.* The Clerk had received no communication and therefore no application had been submitted.

### 2605/47 Accounts

- a. To approve the monthly accounts. See financial report below.  
Cllr Brooks brought to the attention of Councillors the additional costs on the external audit fee due to a challenge which incurred an extra £1400 charge + vat. This related to the flower bed contract and all information requested was provided and the challenge was not justified.  
**Resolved** – this specific item was unanimously resolved.  
**Resolved** - The remaining accounts were all approved.
- b. To consider the Zurich Insurance renewal – this is the final year of a 3-year policy.  
**Resolved** – the insurance to be renewed for 2026/27.
- c. To be notified of the final external audit report for 2024/25 determining any actions required.  
**Resolved** – approval of the report.
- d. To be notified of the final internal audit report for 2025/26 determining any actions required.  
**Resolved** – approval of the report. All recommendations will be actioned by the Clerk.
- e. To approve the Annual Governance Statement 2025/26.  
**Resolved** – the statement was approved.
- f. To approve the Accounting Statement 2025/26.  
**Resolved** – the statement was approved.
- g. To consider the CPRE Membership renewal.  
**Resolved** – approval to renew the membership.
- h. To consider the ERNLLCA Membership renewal.  
**Resolved** - approval to renew the membership.
- i. To consider the ICCM Membership renewal.  
**Resolved** - approval to renew the membership
- j. To review the grass cutting & weed clearance contract determining actions required.  
**Resolved** – approval for the 25/26 contractor to come back and cut the grass for the 2026 season. It was agreed that the council do not want to take on the weeding.

10/04/26	Hibaldstow & Scawby Scouts	Donation	£200.00
10/04/26	Cloudy IT – 11141	IT Support	£20.06
05/05/26			£20.06

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	- 11512		
14/04/26	Vision ICT	Website hosting & support June 26 – May 27	£319.61
12/05/26		Website MOT	£174.00
30/04/26	Veolia	Cemetery Waste collection	£41.59
14/04/26	Sissons Gardening Services	Monthly bedding contract – 1432	£295.96
		Dallisons/Churchyard/Cemetery – 1433	£191.55
05/05/26		Dallisons/Churchyard/Cemetery – 1449	£383.10
		Monthly bedding contract – 1448	£295.96
14/04/26	PKF	Additional charges	£2,082.00
05/05/26	P3ml	Grass cutting – 628	£720.00
		Grass cutting - 619	£720.00
12/05/26	Public Sector Audit	Internal Audit Fee	£645.00
16/04/26	D Hotson	Salary, Expenses, Tax & Pension	

### 2605/48 **Minor Items**

- a. To take any points from members.
  - No issues raised.
- b. Matters of correspondence for information which arrived after the agenda was posted.
  - Delegates & Motions for the ERNLLCA AGM – item for the next meeting.
  - Information on the NLC carriageway resurfacing scheme. The dates are yet to be finalised.
  - ERNLLCA communication from the Environmental Agency.

### 2605/49 **Agenda Items for the next meeting to be received 10 days prior to the issue of the agenda.**

### 2605/50 **To confirm the date and time of the next Parish Council Meeting as Thursday 25<sup>th</sup> June 2026.**

### 2605/51 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

No items raised.

The meeting closed at 8.15pm.