

Hibaldstow Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7.20pm on Thursday 15th May 2025 at Hibaldstow Village Hall, Station Road, Hibaldstow.

Present: Cllrs Brooks (Chairman), Hunt, Stothard, Masterman, Mawdsley, Pickering & Talliss.

Also present: Clerk to the Council – Deb Hotson.

2505/01 **Apologies for absence**

Apologies and reason for absence received from Cllrs North & Riley.
Cllr Stirling handed in her resignation prior to the meeting. Clerk to inform NLC.
Cllr Whitaker absent.

2505/02 **Public Participation**

No members of the public present.

2505/03 **Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
Cllrs Mawdsley & Hunt declared a personal interest in agenda item 2505/07.
Cllr Stothard declared a personal interest in agenda item 2505/06b & c and item 2505/07.
- b. To note dispensations given to any member in respect of the agenda items listed below.
None outstanding.

2505/04 **Minutes of Previous meeting**

Resolved - Minutes of the Parish Council meeting held on 20th March 2025 were approved and signed as a true and correct record.

2505/05 **Clerk's Report**

1. All outstanding highway issues have been chased with NLC.
2. VE Day items order and passed to Cllr Brooks.
3. All extension actions have been completed as per item 2503/07. Agenda item.
4. Further highway issues reported and added to the spreadsheet.

2505/06 **Delegate Reports**

- a. To receive a chairman's report on activities undertaken on behalf of the Parish Council.
Cllr Brooks informed the meeting of his activities:
07/04 – attended the ERNLLCA Resources Sub-Committee.
24/04 – attended the NLC District Committee meeting.
03/05 – attended the NLC Heritage Centre weekend event.
08/05 - attended the VE Day event hosted by Skydive.
- b. To receive an update report from the Cemetery Working determining any actions required.
There had been no interments this last month.
- c. To receive an update report for Hibaldstow Play Park, determining any further actions.
Cllr Stothard stated that there were some lost items which he had left in the park.
- d. To receive H & S check sheets determining any actions required.
The check sheets had been received and circulated. Clerk to circulate the asset check sheets.
The Internal Auditor has asked that any items noted for repair/action should then be recorded on the check sheet when repaired/actioned.

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- e. To receive an update report regarding the planting and maintenance of the flower beds determining any further actions required.

Clerk to ask that all winter bedding is removed on the next maintenance.

The In Bloom grant submitted includes £250 in perennials and bulbs to go into the beds for the council to purchase and plant or for the contractor.

2505/07 Village Hall Report

- To receive a report/update from the Executive Village Hall Committee and to consider the following items:

Cllr Mawdsley updated the Council on the water leak at the hall. The water has been turned off at the meter as the leak is between the meter and the building, this therefore is the responsibility of the Parish Council. A bill has been received for the last 6 months use for £1000. The water meter is located away from the building and therefore hasn't been checked regularly. Anglian Water are attending the site to detect the leak and then there will be costs accordingly. Clerk to contact the Insurance Company to ascertain what is covered, what affect it will have on the policy and ask if the water bill can be claimed.

Cllrs Mawdsley, Stothard, Hunt & Jon Taylor has met with representatives from Lincs FA who have stated that for a £100 fee they would carry out a pitch power survey which would then see £3k per year funding to make good the pitches and this could include the grounds cost.

There is also a small grant of up to £25k which can be applied for once a year. Information is being provided on what these covers.

Cllr Mawdsley has also been speaking with Northern PowerGrid and is looking into grant funding for a wind turbine for the hall which would keep the batteries full particularly in the winter months.

- a. Constitution update – Cllr Mawdsley to get a progress report for the next meeting.
- b. Village Hall Working Party - To receive an update on the projects for Hibaldstow Community facilities - village hall refurbishment including the works required for resubmission of the funding bids.

In his absence, Cllr North provided the following report for the Council.

- Members of the working group have met with the architect to review existing drain levels etc. A lift drain is required – this has been incorporated in the plans.
 - The Group has reviewed the drawings from the architect and then these have been submitted for Building Regs review.
 - Small power layouts agreed and drawn by the architect.
 - A visit to Turnbull's has been undertaken by Cllr Mawdsley and Phil King and the specification for sanitaryware has been passed to the architect.
 - The Group awaits the Building Regs approval by NLC.
 - Techrete have been made aware that the application has been made and we asked what the next steps are with funding. Awaiting a response from Techrete.
- The next steps are:
- Architect pulling together all documents for the drawing pack. - needs floor finishes for review.
 - Arrange a Refurbishment and Demolition asbestos survey to be carried out on the building as it pre-dates the year 2000 and ACM materials may have been used in various materials.
 - Consider information which needs to go out with the tender alongside drawings from the architect. Contract and any key information upon the existing building and services etc. Think we need to set out what provisions will need to be made

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by the builder which are not being provided by the Village Hall Committee. (for example, use of water and electric and arrangements for toilets and canteen etc.)
- this can be discussed in the next working group meeting - date TBC

Resolved – approval of the next steps to move the project forward.

- c. To receive an update on the refurbishment of the tennis courts determining any further actions.

Works will commence mid-August with a completion of mid-October. The project must be completed by the end of the year.

2505/08 **Report from Ward Cllrs on NLC issues**

No Ward Cllrs present.

2505/09 **Police Matters / NATs**

To receive an update report from Humberside Police and the NATs representative.
There have been no further meetings.

2505/10 **Highways / Neighbourhood Services / NLC issues / Parish Issues**

- a. To receive an update on reported Highway issues detailed below determining actions required.

Self Service Portal number	Location	Comments
FS606979273	Manton Lane	Street sign broken in half, needs replacing. Still outstanding – low priority.
FS643320066 – 02/09	Dunns Lane	Road sign unfixed on one side and hanging down. Still outstanding – low priority.
Reported to Ward Cllrs 19/07 by the Clerk	Ford Lane	Placement of litter bin due to the large amount of litter in the area. Bin requested. Bin refused by NLC. Clerk has passed to Ward Cllr Foster to take forward. This is with Neighbourhoods and not Highways. Cllr Foster to follow up.
FS679570128 FS679566403 FS680292845 FS680289595 FS680290930 FS680291401/FS680291985 FS683636217 FS699554701 FS699553299 FS699556584	Glanford Cre Glanford Cre /Hopfield East Street Jct Hopfield / Ings Lane Ings Lane Church Street Mill Road Mill Road A15 Mayfield Court	Missing street sign. Job ticket raised – low priority. Potholes. Inspected – not actionable. Potholes. Works raised. Potholes. Works raised and allocated to team. Signage damaged. Programmed works raised to replace chevrons. Pothole Pothole. Completed. Broken sign

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- b. To inform the Clerk of any further highway issues to report to NLC.

No other issues raised.

2505/11 **Planning**

To receive any decisions and to discuss the following application from North Lincolnshire Council.

The following decisions were received from NLC.

2024/740 – refusal of planning permission to extend the existing site of the quarry onto land to the north and east of Slate House Quarry and retain all existing infrastructure at Slate House Quarry, Redbourne Road, Hibaldstow.

2025/5 – household planning permission granted to erect a single storey, first floor extension to rear of dwelling at 17 Hunts Lane, Hibaldstow.

2025/195 – full planning permission granted to erect a steel portal framed agricultural lean-to shed at Slate House Farm, Redbourne Road, Hibaldstow.

The following application was received from NLC and discussed by the Parish Council.

2025/536 – planning permission to erect one new self-build custom dwelling and detached garage at plot 1, land west off Brigg Road, Hibaldstow.

Resolved – no comments.

Cllr Brooks stated that the 4 applications that were sent through in April out of 11 Councillors there were only a few responses sent to the Clerk.

It was reiterated that Cllrs shall check their emails weekly.

2505/12 **Correspondence for Discussion/Decision**

- a. To be notified of the ERNLLCA training events determining actions required. Info sent 30/04.

Defibrillator training - Clerk to inform ERNLLCA that 4 will attend.

- b. To consider attendance on the ICCM management of memorial workshop. Info sent 08/04.

Resolved - Cllrs Talliss & Mawdsley to attend the event on 26th September.

- c. To be notified of the Woodland Creation at Cadney consultation determining actions required. Info sent 02/05.

Resolved – Clerk to resubmit the previous information sent.

- d. To be notified of the Humber Forest correspondence determining any actions required. Info sent 06/05.

Item noted.

Correspondence for Information

- e. ERNLLCA March & April Newsletter.
f. CPRE Countrywise newsletter April.
g. VHC minutes of the meeting held 09/04.

2505/13 **Accounts**

- a. To approve the monthly accounts for payment. See financial report.

Resolved – approval of the accounts for payment.

- b. To consider the quotes for the tree works at the closed churchyard and the playing field.

Resolved – the quotes were reviewed, and Simon Dobson Tree Survey was selected as the preferred contractor.

- c. To consider the CPRE Membership renewal.

Resolved – approval of the renewal of the membership at £36.

- d. To consider the ERNLLCA Membership renewal.

Resolved – approval of the renewal of the membership at £875.63.

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- e. To consider the ICCM Membership renewal.
Resolved – approval of the renewal of the membership at £105.
- f. To consider a grant application from St John Ambulance.
 Item noted.
- g. To consider the Zurich Insurance renewal.
Resolved – approval of the insurance renewal. This is currently a 5 year term.
- h. To be notified and approve the Internal Audit report 2024/25 and determine any actions required.
Resolved – approval of the report. The Clerk will carry out all recommendations.
- i. To approve the Annual Governance Statement 2024/25.
Resolved – approval of the Annual Governance Statement.
- j. To approve the Accounting Statement 2024/25.
Resolved - approval of the Accounting Statement.

09/04/25	Lawn N Order	Verge cut 1 – 12573	£1,020.00
25/04/25		Verge cut 2 - 12579	£1,020.00
25/04/25	Flynn Architecture	Building Regs works	£1,285.00
08/04/25	Cloudy IT	IT Support	£18.92
06/05/25	A Sissons	Monthly maintenance – April 25	£295.96
08/04/25		Churchyard/Cemetery cut – 1257	£110.00
06/05/25		Dallisons/Churchyard/Cemetery - 1279	£500.00
25/04/25	Public Sector Audit	Internal Audit Fee	£575.00
15/04/25	D Hotson	Salary, Expenses, Tax & Pension	
15/05/25	D Hotson	Salary, Expenses, Tax & Pension	
25/04/25	Hibaldstow WI	Donation	£195.00
06/05/25	Vision ICT	Website hosting, SSL certificates - 20140	£285.76
06/05/25	Aeratech Ltd	SBEM calculations – extension	£156.00

2505/14 Minor Items

- a. To take any points from members.
- No items raised.
- b. Matters of correspondence for information which arrived after the agenda was posted.
- ERNLLCA HR Essentials – the personnel committee to advice the Clerk if they are able to attend.
 - A resident has asked if the footpath in the corner field between Station Road and Brigg Road could be cleared. Clerk to inform the resident that this was not a PROW but private land and it was permissive access only.

2505/15 Agenda Items for the next meeting to be received 10 days prior to the issue of the agenda.

2505/16 To confirm the date and time of the next meeting as 7pm on Thursday 19th June 2025.

2505/17 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Resolved – to close the meeting to the public and press.

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- 2505/18** To consider the complaint received by the parish clerk regarding the Hibaldstow Tennis Court resurfacing email of 16/04/25 determining any actions required.
Due to the tone, manner, confrontational email and the number of times this has happened it was **resolved** to report this incident to NLC Standard Board.
Each & every meeting there seems to be a continual barrage directed at the Clerk on what she should or shouldn't have done.
Even the Ward Cllr had to comment at one meeting at the disrespectful attitude towards the Clerk. It was agreed by all that these actions are a breach of the code of conduct, not in line with the Civility Pledge or Members & Officers Protocol that the Council approve each year.
Cllr Brooks to formulate the information for submission.

The meeting closed at 8.25pm.