

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7.20pm on Thursday 16<sup>th</sup> May 2024 at Hibaldstow Village Hall, Station Road, Hibaldstow.

**Present:** Cllr Brooks (Chairman), Cllr Hunt, Cllr Pickering, Cllr North, Cllr Mawdsley, Cllr Riley, Cllr Stothard & Cllr Talliss

**Also present:** Clerk to the Council – Deb Hotson.

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### 2405/01 **Apologies for absence**

Apologies and reason for absence received from Cllr Stirling.

### 2405/02 **Public Participation**

No members of the public present.

### 2405/03 **Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Mawdsley & Riley declared a personal interest in agenda item 2405/7.

Cllr Stothard declared a personal interest in agenda item 2405/6b, c, d & 7.

Cllr Pickering declared a personal interest in agenda item 2405/10a.

- b. To note dispensations given to any member in respect of the agenda items listed below.  
None outstanding.

### 2405/04 **Minutes of Previous meeting**

**Resolved** - Minutes of the Parish Council meetings held on 21<sup>st</sup> March 2024 were approved and signed as a true and correct record.

### 2405/05 **Clerk's Report**

- The Clerk has contact Julie Reed for the next steps to get funding for the refurbishment of the tennis court.
- The Clerk has forwarded updates on outstanding highway actions to NLC for a response.
- Clerk has forwarded concerns to NLC regarding the email regarding Manton Lane, a response was received, and the Clerk forwarded this to the resident.
- Trees have been ordered and now planted as part of the In Bloom Grant funding.

### 2405/06 **Delegate Reports**

- a. To receive a chairman's report on activities undertaken on behalf of the Parish Council.  
Cllr Brooks updated the Council on the following activities:  
18/04 – ERNLLCA Resources Meeting.  
01/05 – Executive Committee Meeting. There are 2 vacancies.  
24/04 – Apologies sent to the NATS meeting.  
25/04 – ERNLLCA NL District Meeting.
- b. To receive an update report from the Cemetery Working determining any actions required.  
Clerk to ask the contractor to cut back the hedge adjacent to the gates in the cemetery.
- c. To receive an update report for Hibaldstow Play Park, determining any further actions.  
The H & S check sheets were circulated prior to the meeting.
- d. To receive an update report regarding the planting and maintenance of the flower beds determining any further actions required.  
The flower beds are looking good.

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Cllr Stothard stated that he was still bringing on the 7 hanging baskets and this would be hung out in about 2 weeks. Cllr Pickering to assist.  
The trees purchased under the In Bloom grant are doing well.

### **2405/07 Village Hall Report**

- a. To receive an update report from the Executive Village Hall Committee and to consider the following items:
- Constitution update – no further update.
  - Village Hall Working Party - To receive an update on the projects for Hibaldstow Community facilities - village hall refurbishment. One quote has been received with a further one due. Meeting to be arranged for 5<sup>th</sup> June at 7pm. Clerk to send out the agenda in due course.
  - Clerk has sent the plans to NLC Planning Officer and asked if they are acceptable to resubmit.
  - Clerk to contact the Architect to see if the plans need updating to current Building Regulations. Cllr Riley to call on the Architect to see if he is still contracting.
  - To receive an update on the grant for the refurbishment of the tennis courts and to authorise the Clerk to sign the grant application determining any further actions. Julie Reed has all the quotes and will not create the Bid.
  - **Resolved** – Clerk authorised to sign the bid once completed.
  - D Day 80<sup>th</sup> – 6<sup>th</sup> June 2024. *Info sent 04/09.* The D-Day program was circulated to all.
  - To consider the quotations to repair the main hall door. **Resolved** – Clerk approved to spend up to £490 on the repairs. The Village Hall Committee will contribute £250 of that cost.
  - Clerk to ensure that future quotes are laid out and presented according the financial regs.
  - Consideration to correspondence regarding disabled access into the field/hall. Cllr Mawdsley to provide proposals for the next meeting and quotes to be provided to the Clerk.

### **2405/08 Report from Ward Cllrs on NLC issues**

To receive a report from Ward Cllrs on NLC activities.

No Cllrs present, no apologies and no report. **Post Meeting:** report received and circulated 17/05.

### **2405/09 Police Matters / NATs**

To receive an update report from Humberside Police and the NATs representative.

Nothing to report.

### **2405/10 Highways / Neighbourhood Services / NLC issues / Parish Issues**

- a. To receive an Environment Agency update regarding Hibaldstow Bridge repairs determining any actions required.  
The repairs will be completed by March 2025.
- b. To be notified of the response received and sent to the resident regarding Manton Lane concerns determining any further actions required.  
The item was noted.  
Clerk to inform the resident that the Council will leave with NLC as the Highway Authority.
- c. To receive an update on reported Highway issues.

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Self Service Portal number	Location	Comments
FS560239153	Ford Lane PROW	Grips required on the bridge. <b>Still with Andrew Garner.</b> Clerk to chase up. This is a H & S matter when wet. Material should be purchased and cut to size. Clerk to ask NLC if they want the contractor to carry this out and pass the invoice on to NLC?
FS569484605	(North) Carr Lane	Potholes. <b>Work ticket raised</b>
FS606979273	Manton Lane	Street sign broken in half, needs replacing

d. To inform the Clerk of any further highway issues to report to NLC.

Clerk to find out from NLC when the gully and kerb weeding will be carried out.

The Council request that the 'Weed Warriors' attend the parish to cut back all verges from footpaths.

Cllr Talliss stated that the East Street Road works should be completed on 22/05 but this is not going to be the case as NLC are not happy with the works.

Once the works are completed the poles will stay in situ and the cables to be taken down.

Clerk to ask NLC for an update and ask why the Council was not informed of these repairs in the first place.

### 2405/11 **Planning**

To receive any decisions, applications submitted under delegated powers and to discuss the following application from North Lincolnshire Council.

The following decisions were received from NLC.

**2023/1914** – full planning permission granted to erect a single storey dwelling at 5 Brigg Road, Hibaldstow.

**2024/26** – listing building consent granted to vary condition 2 for work to parapets for both sides of Hibaldstow Bridge, South Carr Lane, Hibaldstow.

**2024/83** – removal/variation of conditions granted to alter configuration, internal & external alterations at 57 Prestworth House, Station Road, Hibaldstow.

**2024/180** – household planning permission granted to render all exterior walls at Westfield, 40 West Street, Hibaldstow.

**2024/195** – householder planning permission granted to erect a single storey front extension, two storey rear extension, installation of windows to the first-floor side elevation and associated works at 25 Redbourne Road, Hibaldstow.

**2024/325** – outline planning permission granted for a single storey detached dwelling with all matters reserved for subsequent consideration at land south of Bells Drive, Hibaldstow.

**2024/348** – householder planning permission granted for a two-storey rear extension, studio/garage extension and new driveway access and parking at 9 Trafford Way, Hibaldstow.

The following applications received from NLC were discussed by the Parish Council.

**SCR/2024/4** – EIA screening request for extension of Slate House Quarry, Redbourne Road, Hibaldstow.

**Item noted.**

**2024/465** – planning permission to erect two-storey side and single storey rear and side extensions with internal alterations at Brook Lea House, 20 Ings Lane, Hibaldstow.

**Resolved – no objection or comment.**

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**2024/530** – planning permission to erect an extension to existing potato storage building at Bennett Potatoes, Station Road, Sturton.

**Resolved** – no objection or comment.

### 2405/12 Correspondence for Discussion/Decision

- a. To consider the request from Skydive for permission for the parachute jump to take place on gala day. Info sent 03/05.  
**Resolved** – permission granted.
- b. To be notified of the ERPF employer representative for the Local Pension Board determining actions required. Info sent 11/04.  
Item noted.
- c. To be notified of the correspondence received regarding Northern PowerGrid Foundation grant funding determining any actions required. Info sent 26/04.  
Item noted.
- d. To be notified of the NLC Local Plan: Gypsy & Traveller site focused consultation, May 2024 determining actions required. Info sent 9/05.  
Item noted.

### Correspondence for Information

- e. ERNLLCA AGM motion. *Info sent 19/04.*

### 2405/13 Accounts

- a. To consider the CPRE Membership renewal for 2024/25.  
**Resolved** – approval to renew the membership.
- b. To consider the ERNLLCA Membership renewal for 2024/25.  
**Resolved** - approval to renew the membership.
- c. To consider the ICCM Membership renewal for 2024/25.  
**Resolved** – approval to renew the membership.
- d. To consider the renewal of the 2024/25 insurance determining actions required.  
**Resolved** - approval to renew the insurance on a 3-year agreement.
- e. To be notified and approve the Internal Audit report 2023/24 and determine any actions required.  
**Resolved** – approval of the Internal Audit report. Cllr Brooks stated a good report.
- f. To approve the Annual Governance Statement 2023/24.  
**Resolved** – approval of the Annual Governance Statement.
- g. To approve the Accounting Statement 2023/24.  
**Resolved** – approval of the Accounting Statement.
- h. To consider attendance to the ERNLLCA finance training events.  
Item noted.
- i. To note financial update on grass verge/PROW funding.  
The Clerk provided the information to the Council.
- j. To approve the monthly accounts for payment. See financial report. #  
Cllr Brooks declared a personal interest in the item.  
**Resolved** – approval of the payments.

04.04.24	Cloudy IT	IT Support - April	£18.92
04.04.24	A Sissons	Dallisons/Cemetery & Closed Churchyard – Inv 1112, 01/04/24 – cut 1	£175.00
09.04.24	C Mawdsley	Tree stakes and straps	£31.92
09.04.24	Lawn N Order	Verge cut 1	£888.00
18.04.24	D Hotson	Salary, expenses, tax & pension	

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18.04.24	D Hotson	Tree purchase – grant funded	£81.43
30.04.24	A Sissons	Dallisons/Cemetery & Closed Churchyard – Inv 1129, 29/04/24 – cut 2 & 3	£350.00
30.04.24	Lawn N Order	Verge cut 2	£888.00
07.05.24	Cloudy IT	IT Support - May	£18.92
07.05.24	R Dixon	Internal Audit Fee	£480.00
07.05.24	NLC	Cemetery Waste SLA	£493.60
07.05.24	Vision ICT	SSL Certificate renewal July 24-June 2025	£60.00
07.05.24	Vision ICT	Website hosting July 24 – June 25	£225.76
16.05.24	D Hotson	Salary, Expenses, Tax & Pension	
16.05.24	B Brooks	Trophy engraving, consumables	£13.50

### 2405/14 Minor Items

- a. To take any points from members.
  - Cllr Mawdsley stated that the VHC have renewed their membership with HWRA.
- b. Matters of correspondence for information which arrived after the agenda was posted.
  - ERNLLCA May Newsletter.
  - NLC Remembrance Service request. Noted.

### 2405/15 Agenda Items for the next meeting to be received by 7<sup>th</sup> June 2024.

### 2405/16 To confirm the date and time of the next meeting as Thursday 27<sup>th</sup> June at 7pm at Hibaldstow Village Hall.

### 2405/17 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

No items raised.

The meeting closed at 8.15pm.