

Hibaldstow Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7pm on Thursday 14th September 2023 at Hibaldstow Village Hall, Station Road, Hibaldstow.

Present: Cllr Brooks (Chairman), Cllr North, Cllr Pickering, Cllr Riley, Cllr Stirling & Cllr Stothard.
Also present: Ward Cllrs Foster & Garritt & Clerk to the Council – Deb Hotson.

2309/01 Apologies for absence

Apologies and reason for absence received from Cllrs Butler, Elletson, Mawdsley, Whitaker & Talliss.

Due to work commitments Cllr Elletson has spoken with the Chair regarding having a leave of absence up to 6 months. This was agreed by all those present. Cllrs Brooks & Elletson will have a further discussion in the new year.

2309/02 Public Participation

No members of the public present.

2309/03 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Stothard declared a personal interest in agenda item 2309/07b, c & d and 2309/08a.

Cllr Riley declared a personal interest in agenda item 2309/08a.

Cllr North declared a personal interest in agenda item 2309/11b.

Cllr Pickering declared a personal interest in agenda item 2309/06 – 2023/1436 and 2309/14c.

- b. To note dispensations given to any member in respect of the agenda items listed below.
None outstanding.

2309/04 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meetings held on 27th July 2023 were approved and signed as a true and correct record.

2309/05 Procedural

To review the Community Emergency Plan determining actions required.

The Clerk is still waiting for information from the VHC.

2309/06 Clerk's Report

- a. Clerk has circulated the Community Emergency Plan. This is on the September agenda and all information is required prior to update the plan and circulate before the meeting.
- b. The playground inspection training will take place if there has been a demand for it.
- c. Being a Good Cllr training has been arranged for the full Council. Cllr Mawdsley & Talliss to confirm at the next meeting the dates they are to carry out the individual training. This information is available on the Training Events information circulated.
- d. Clerk has requested a graffiti kit. NLC have stated that they cleaned off the graffiti and there are no free kits available to Town & Parish Councils.
- e. Clerk has reported all highway issues.
- f. The defibs are already registered on 'The Circuit'. Agenda item.

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- g. Clerk has ordered the wreaths and purchased the lamppost poppies.
- h. The trees at the village hall have been cut.
- i. Clerk has put out a spec for the autumn clearance of the cemetery and treatment of trees. Agenda item.

2309/07 Delegate Reports

- a. To receive a chairman's report on activities undertaken on behalf of the Parish Council.
Cllr Brooks informed members of the following:
14/08 – attended the ERNLLCA Executive Committee meeting discussing finance and finalising the Conference which is taking place tomorrow. The Clerk and the Chair are attending this event.
16/08 – Chaired the Yorkshire & Humber Training Partnership meeting. Planning for September CiLCA candidates.
27/08 – attended with other members of ERNLLCA the installation of a commemorative bench in Hedon for the late Gordon Thurston who served on the ERNLLCA Executive Committee.
06/09 – attended the NATs meeting.
- b. To receive an update report from the Cemetery Working determining any actions required.
 - To consider the quotes to carry out the autumn clearance and treatment of trees in the cemetery. There has been one interment since the last meeting. A Sissons was chosen to carry out the clearance works.
- c. To receive an update report regarding the Hibaldstow Play Park, determining any further actions.
The H & S check sheets were circulated prior to the meeting.
Cllr Stothard stated that there was a lot of litter in the park. Cllr Riley stated that the litter was not being picked up prior to cutting and there was lots of sharp tin can pieces which he and his wife had litter picked. Clerk to remind the contractor to remove the litter prior to cutting.
Clerk to ask the contractor to cut the hedges in the park.
Cllr Brooks stated that he had received a suggestion from a resident to turn the misused, anti-social area of the football pitch into a car park.
- d. To receive an update report regarding the planting and maintenance of the flower beds determining actions required.
Resolved – order 1000 mixed daffodil, crocus and tulip bulbs and for the contractor to plant. Order 3 further perennial of the contractor choice to plant into each bed. Clerk to inform the contractor that there is also some bark for mulching.
 - To include a discussion on the provision for 7 hanging baskets and their maintenance. It was agreed to purchase 8 baskets from Thompson Morgan.
 - Consider a raised bed at Hopfield. It was agreed to use the remaining sleepers and Cllr Pickering to install.

2309/08 Village Hall Report

- a. To receive an update written report from the Executive Village Hall Committee and to consider the following items:
The minutes were circulated prior to the meeting.
Cllr Riley asked about the energy quotes for the doors, windows and roof. The Clerk stated that these have been sent to Julie Reed.

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A Fire review is being conducted and the plumbing is being reviewed since the recent refurbishments. The CCTV has been “serviced” but there now seems to be a problem and only one camera working. This it to be rectified.

- a. Constitution update – this will be completed for the next meeting.
- b. Village Hall Working Party - To receive an update on the projects for Hibaldstow Community facilities including the village hall and the tennis courts determining any further actions. A meeting has been arranged for 04/10.
- c. To consider the questionnaire to send to residents regarding the proposed development of the hall and playing field. There were several points raised. In the absence of Cllr Mawdsley, the Clerk to send to the Chair of the VHC Alan Smith for amendments.
- d. To consider the quotes received for the decoration of the hall determining actions required.
Resolved - contract B was selected – M Plumbing & Handyman services. Clerk to ask that the contractor rings Cllr Riley for further instructions. VHC will pay £250 of the costs.
- e. To consider a donation towards the cost of a replacement cooker at the hall.
Resolved – a donation of £350 was agreed to purchase the Bush 900mm range cooker.
- f. D Day 80th – 6th June 2024. Info sent 04/09.
Resolved – Clerk to register the participation in the lighting of the beacon. Item to be discussed at the next VHC meeting.

2309/09 **Report from Ward Cllrs on NLC issues**

To receive a report from Ward Cllrs on NLC activities.

Ward Cllr Garritt provided a report on the following NLC items:

- Hibaldstow Airfield – debris has been removed from site. Appeal will be dealt with at the end of the year.
- 2023/1218 – the application has been sent back to the applicant for more details.
- Gainsthorpe/Hibaldstow quarry – original planning application expires next year. When the application was granted this was through the appeal process so NLC could not propose any conditions. When the application is renewed and if NLC decide to grant permission then conditions could be considered at this time. The original application cannot be found on the NLC Planning Portal – Cllr Foster has the information and will forward to Cllr Brooks for circulation.
- Mill Road residents have raised concerns about the impact of HGV on this road, this is ongoing.
- NLC Mick Johnson is dealing with the issues raised on the bridge and dyke railings.
- NATs figures are still including the stats for Scawby and Cllr Garritt went through the figures.
- Gullies have been cleared for autumn. The issues with weeds in the gullies are also being looked into.
- There was a delay on bin collections due to driver illness and breakdowns – these have all now been caught up.
- There is funding available for low-income families to assist in reading for children.
- Solar panel funds are available – the VHC have already taken advantage of this.

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2309/10 Police Matters / NATs

To receive an update report from Humberside Police and the NATs representative.

Cllr Brooks stated that finally after several years NLC have reviewed the speed limit on Gainsthorpe West, and signs have been ordered for the reduced limit of 30mph to be located at the park and houses.

The issues with parked cars on Robinson Grove, Cox Court and Proctors Way is now being dealt with by the Police.

2309/11 Highways / Neighbourhood Services / NLC issues / Parish Issues

- a. To receive an update regarding the former tyre dump determining any actions required.
Debris now removed, item to be removed from the agenda.
- b. To receive an Environment Agency update regarding the north drain maintenance and Hibaldstow Bridge repairs determining any actions required.
Yet again the work that has been carried out is not to a high standard and therefore the Clerk to arrange a site meeting to discuss.
- c. To receive an update on the outstanding responses regarding the maintenance of the bridges in and around the parish determining actions required.
NLC Mick Johnson is dealing with this, and materials have been ordered to carry out the repairs.
- d. To receive an update on reported Highway issues.
Cllr Brooks, in the absence of the Clerk had contacted NLC Mick Johnson regarding the elders on the junction of Church Street and Redbourne Road. These come back each year, so the original request submitted by the Clerk asked that they are removed.
Cllr Brooks went on to say that someone from NLC had come out last week and attempted to flail the elder and left the debris on the path. Cllr Brooks to forward the information to Cllr Foster to take this up with the Highway Officer.
Other reported issues of overgrown hedges on Dentons Way and at the school and broken signs have not been sorted either. Clerk to also forward these to Cllr Foster.
- e. To inform the Clerk of any further highway issues to report to NLC.
Clerk to report that the newly surfaced Station Road is being damaged by the HGV taking material to the new building site.

2309/12 Planning

To receive any decisions and discuss the following applications from North Lincolnshire Council.

The following decisions were received from NLC.

2023/82 – approval of reserved matters (access, appearance, scale, layout and landscaping) following the grant of outlines planning PA/2021/618 for residential development of 23 Brigg Road, Hibaldstow has been granted.

2023/1315 – planning permission to remove existing single patio door and side lights from garage opening and replace with window and matching masonry at 26 Hopfield, Hibaldstow has been granted.

The following applications received from NLC were discussed by the Parish Council.

2023/1436 – planning permission for aircraft hangar extension at The Green Hangars, Hibaldstow Airfield, Redbourne Road, Hibaldstow.

Resolved – support the application with the comment that a fire exit strategy should be considered.

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2023/1482 – planning permission to erect new garage and store with office over (including demolition of existing garage) at The Old Mill House, 31 Hunts Lane, Hibaldstow.

Resolved – no objection or comment.

2309/13 Correspondence for Discussion/Decision

- a. To be notified of the correspondence received from the PCC regarding a resident working in the closed churchyard determining any actions required. Info sent on 22/08.
Item noted.
- b. To be notified of the Best Kept Village Results determining any actions required. Info sent on 22/08.
Item noted.
- c. To be notified of the correspondence received from a resident regarding the trees located on the playing field determining any actions required. Info sent on 28/07.
Resolved – Clerk to inform the resident that they are permitted to remove any branches encroaching on to their property and that the parish land is not for sale.
- d. To consider attendance to the ERNLLCA training events circulated. Info sent 22/08.
Cllrs to advise the Clerk of training events that they would like to attend.
Cllrs Mawdsley has booked into the November 'being a good councillor training', Cllr Talliss to do the same.
- e. To be notified of the request for the naming of the roads on the new Station Road development, determining actions required.
Resolved – the following names are to be put forward for the new housing development: Havercroft, Williamson and Toyne. These names are from 3 sets of local brothers who served in WW1 who lived in the village.
- f. To be notified of the NALC request to respond to the Local Plan consultation determining actions required. Info sent 30/08.
Item noted.
- g. To be notified of the NALC request to respond to the National Data Collection 2023 determining actions required. Info sent 30/08.
Cllrs to complete.
- h. To be notified of the NALC request to respond to the Financial Regulations consultation determining actions required. Info sent 31/08.
Item deferred to the next meeting.
- i. To be notified of the NALC request to respond to the Energy Bill Report Stage Debate in the Commons determining actions required. Info sent 30/08.
Resolved – Clerk to contact the MP asking for a response to the Energy Bill Report.
Correspondence for Information
- j. CPRE September newsletter.
- k. ERNLLCA August newsletter.
- l. Town & Parish Council Liaison meeting 28/09.
- m. Clerk has checked with 'The Circuit' and Hibaldstow defibs covered under NLC are registered.
- n. HWRA Village Hall Information Bulletin.
- o. Village Hall minutes of the meeting held on 2nd August.

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2309/14 Accounts

- a. To receive the External Audit Report determining any actions required.
Resolved – the report was accepted, and thanks provided to the Clerk for another year of excellent financial control.
- b. To consider the purchase and erection of Christmas tree.
Resolved – not to purchase a tree this year.
- c. To consider the grant application received from the North Lincolnshire Aviation Heritage Scheme.
Resolved – to provide a donation of £400.
- d. To approve the monthly accounts for payment. See financial report.
 - **Resolved** – approval of the accounts for payment.

01.08.23	Sissons Gardening	Ground maintenance Dallisons – July Churchyard – July Cutting of cemetery hedge – July/Aug	£122.00 £299.04 £275.00
05.08.23		Monthly maintenance – July - August Remove surplus soil & concrete plinth – cemetery.	£249.43 £295.96 £120.00
01.08.23	A Stevenson	Hopfield flower bed	£30.00
04.08.23	D Hotson	Land Registry	35.94
04.08.23	Cloudy IT	IT Support – July	£18.92
05.09.23		- August	£18.92
16.08.23	D Hotson	Salary, Expenses, Tax & Pension	
01.09.23	Lawn n Order	Verge cut 7	£888.00
05.09.23		Verge cut 8	£888.00
16.08.23	PKF Littlejohn	External Audit Fee	£252.00
01.09.23	ERPF	Pension	£155.17
05.09.23	Royal British Legion	Donation – Lamppost Poppies Donation – Wreaths	£100.00 £75.00
27.07.23	D Hotson	Salary, Expenses, Tax & Pension	

2309/15 Minor Items

- a. To take any points from members.
 - Cllr Brooks reminded Councillors to attend the ‘Being a Good Councillor’ training on Monday evening 6-9pm. Clerk to advise ERNLLCA that there is a projector screen on site.
 - Matters of correspondence for information which arrived after the agenda was posted.
No further correspondence received.

2309/16 Agenda Items for the next meeting to be received by 9th October 2023.

2309/17 To confirm the date and time of the next meeting as Thursday 19th October 2023 at 7 pm at Hibaldstow Village Hall.

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2309/18 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

No items for discussion.

The meeting closed at 8.40pm.