

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7pm on Thursday 27<sup>th</sup> July 2023 at Hibaldstow Village Hall, Station Road, Hibaldstow.

**Present:** Cllr Brooks (Chairman), Cllr Butler, Cllr Elletson, Cllr Mawdsley, Cllr North, Cllr Pickering, Cllr Riley, Cllr Stirling, Cllr Stothard, Cllr Talliss & Cllr Whitaker.

**Also present:** Ward Cllr Foster, 2 residents & Clerk to the Council – Deb Hotson.

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### 2307/09 **Apologies for absence**

All members present.

Cllr Brooks welcomed the new co-opted Councillor, Maxina Butler.

Ken Allaby was presented the Nellie Harpham Award and he was thanked for his services to the village.

### 2307/10 **Public Participation**

**Resolved** - to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

A resident asked if the Parish Council had any knowledge of the whereabouts of the peacocks/hens that seem to have reduced in numbers to which council members had no information.

The same resident also asked who had sanctioned the removal of the flowers that had established in the village hall flower bed. This was resolved at the June Parish Council meeting. Cllr Whitaker interjected with accusations towards the Clerk, at which point the Chairman advised him of the correct procedures to be followed. Cllr Foster intervened by stating that Cllr Whitakers comments were out of order. The item will be added to the next agenda for further discussion. 1 resident left the meeting.

**The meeting was re-opened.**

### 2307/11 **Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Stothard declared a personal interest in agenda item 2307/15b & c & 2307/16a.

Cllr Elletson declared a personal interest in agenda item 2307/15c.

Cllrs Riley & Whitaker declared a personal interest in agenda item 2307/16a.

Cllr Pickering declared a personal interest in agenda item 2307/20 2023/1009.

Cllr Mawdsley declared a personal interest in agenda item 2307/16.

Cllr North declared a personal interest in agenda item 2307/19b & c.

- b. To note dispensations given to any member in respect of the agenda items listed below.  
None outstanding.

### 2307/12 **Minutes of Previous meeting**

**Resolved** - Minutes of the Parish Council meetings held on 18<sup>th</sup> May, 22<sup>nd</sup> June & 5<sup>th</sup> July 2023 are approved and signed as a true and correct record.

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### 2307/13 Procedural

To review the Community Emergency Plan determining actions required.

Clerk to update with the new Cllrs details and to circulate for Cllrs to confirm if all other details are correct.

### 2307/14 Clerk's Report

- a. Information submitted to Julie Reed for the assistance with the village projects, Clerk to carry out all associated works with this project as requested in the previous minutes.
- b. Clerk has added an article in the Village Voice and contacted the school to see if they could do a survey round the school.
- c. Clerk has followed up all highway issues.

### 2307/15 Delegate Reports

- a. To receive a chairman's report on activities undertaken on behalf of the Parish Council.  
No reports received.
- b. To receive an update report from the Cemetery Working determining any actions required.  
Cllr Brooks stated that the works to the wall to make it watertight have been completed. The cemetery and churchyard extension hedge has been cut.
- c. To receive an update report regarding the Hibaldstow Play Park, determining any further actions.  
The H & S check sheets were circulated prior to the meeting.  
Cllr Stothard stated that there was litter in the football area and play area, but the substation area was litter free. Glass has been broken the play area which Cllr Stothard will clear.  
Clerk to look at when the Play Inspection training will take place and provide details to Cllr Mawdsley.
- d. ERNLLCA - To receive an update report determining any further actions.  
Cllr Brooks stated that he had attended the North Lincolnshire District meeting and was both the Parish Council and Executive representative.  
Cllr Brooks has also attended the ERNLLCA Resources meeting which was preparing for the Conference in September.  
The joint training of Being a Good Cllr will take place at the Village Hall on Monday 18<sup>th</sup> September. Clerk to arrange separate training for Cllrs Mawdsley and Talliss.  
Standards Training will be held online and in person. Clerk to send to Cllr Butler.

### 2307/16 Village Hall Report

- a. To receive an update written report from the Executive Village Hall Committee and to consider the following items:
  - a. Constitution update – This is ongoing. The 5/7 VHC meeting amended some current rules. The COI template has been completed, just the Governing Document to complete. There are only 4 Trustees at present. The current constitution calls for 10, this consists of a Chair, Secretary, Treasurer + not less than 4 and not more than 8 and 3 Parish Council representatives.
  - b. To be notified of the graffiti on the skatepark wall and the advice provided by the local authority determining any further actions required.  
Cllr Riley has reported to NLC although nothing has been done. The Clerk stated that it was unlikely anything will be done as the graffiti was on private land.  
Clerk to try and obtain a graffiti kit from NLC which in the past has been provided free of charge to Parish & Town Councils.

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In the meantime, Cllr Riley to purchase a small can to remove the graffiti as not to go against the Best Kept Village judging.

- c. Village Hall Working Party - To receive an update on the projects for Hibaldstow Community facilities including the village hall and the tennis courts determining any further actions.

The Village Hall reps to be appointed at the next VHC meeting.

### **2307/17 Report from Ward Cllrs on NLC issues**

To receive a report from Ward Cllrs on NLC activities.

Cllr Foster stated that he and Holly Mumby-Croft MP have received concerns from a resident about the excessive traffic on Mill Road.

An Appeal has been submitted against the Enforcement and this will be dealt with along with the Appeal against the refusal of planning permission.

The waste dumped on the site has been reported to the owner who has been given 28 days to remove from the site.

Cllr Elletson raised concerns with Cllr Foster regarding the A15 red bins which have on numerous occasions been full and not regularly emptied. It was agreed Cllr Elletson will report with photographic evidence directly to Cllr Foster.

### **2307/18 Police Matters / NATs**

To receive an update report from Humberside Police and the NATs representative.

The last meeting was held in June and the next will be held on 6<sup>th</sup> September at Messingham.

### **2307/19 Highways / Neighbourhood Services / NLC issues / Parish Issues**

- a. To receive an update regarding the former tyre dump determining any actions required.  
As reported under the Ward Cllrs report.
- b. To receive an Environment Agency update regarding the north drain maintenance and Hibaldstow Bridge repairs determining any actions required.  
Unfortunately, the correct permits had not been applied for and planning permission is required to carry out the repairs to the bridge will take approximately 3 months.  
Maintenance to the beck will be carried out in autumn.
- c. To receive an update on the outstanding responses regarding the maintenance of the bridges in and around the parish determining actions required.  
Cllr North was thanked for the report he created that was passed to NLC Highways who were extremely grateful for the great report. NLC will look into all issues raised.
- d. To determine actions required with regard to the relocation of the dog bin on Beck Lane and the one of Redbourne Road. NLC have agreed to relocate the bins.
- e. To receive an update on reported Highway issues.  
There are no outstanding highway issues.
- f. To inform the Clerk of any further highway issues to report to NLC.  
Clerk to report the following:
  - Overgrown hedge in Denton / Hopfield. Cllr Riley reported this and Clerk to follow up with NLC.
  - School hedge overgrown. Cllr Elletson to ask the caretaker when this will be done.
  - Overgrown vegetation obstructing the footpath on the junction of Church Street and Redbourne Road – ask for the elder bushes to be permanently removed not just cutback.
  - Dentons Way street signs posts need replacing and a visual check of all the signs in the area as a few are deteriorating.

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- Signage has appeared on lamppost regarding road closures. Clerk to report to NLC Highways as this is not on the Networking information that is received from NLC on Highway closures.

### 2307/20 **Planning**

To receive any decisions and discuss the following application from North Lincolnshire Council.

**2022/1282 / 1294** - Planning Enforcement and Planning Application Appeals Notification at Hibaldstow Airfield.

Cllr Pickering stated that he had attended the Redbourne Parish Council meeting who are responding to the appeal and look to Hibaldstow for support.

Cllr Butler stated that she had come face to face with a large vehicle while driving into Redbourne. These vehicles do not leave enough room for cars on the opposite side of the road to pass and she had received verbal abuse from the driver. Cllr Foster suggested that in the future times and date should be reported to NLC and the Police.

**Resolved** – submit the previous comments with the additional information stating that road users are being forced off the road and have received verbal abuse from the drivers. Concerns are also that the size of the units being moved are too large for the local roads which are not suitable for these vehicles.

Cllr Foster left the meeting at 8.20pm.

**2023/1009** – planning permission for additional facilities at the RAF Memorial Centre including temporary toilet block, Klargest system, WW2 RAF structure (Nissen hut) on concrete plinth (no 4) at Field House Farm, Redbourne Road, Hibaldstow.

**Resolved** – support the application.

Due to the time constraints the following application received to be submitted under the Clerks delegated powers.

**2023/1315** – planning permission to remove existing single patio door and side lights from garage opening and replace with window and matching masonry at 26 Hopfield, Hibaldstow.

All comments to be provided to the Clerk by the end of 31/07.

### 2307/21 **Correspondence for Discussion/Decision**

- a. To be notified of the letter from the Department of Health & Social Care on the registration of AEDs determining actions required.

**Resolved** – Clerk to register the defib.

- b. To be notified of the NLC Town & Parish Council Liaison meeting scheduled for 12<sup>th</sup> September determining actions required.

**Resolved** – Cllrs Brooks & Pickering to attend. Clerk to advise NLC.

- c. To consider attendance to the Kirton in Lindsey Civic Service scheduled 24<sup>th</sup> September 2023.

Item noted. Clerk to send apologies.

### **Correspondence for Information**

- d. Village Hall minutes from their meeting held 5<sup>th</sup> July 2023.

- e. NLC Standards Training 6 September 2023, 6.30pm-8pm via MS Teams OR 7 September 2023, 1.30pm-3pm, in person in room f01e, Church Square House. Clerk to circulate again.

### 2307/22 **Accounts**

- a. To consider the purchasing of wreaths for this year's Remembrance Day and / or Remembrance unknow Tommy statues.

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**Resolved** – approval to purchase 3 wreaths and 12 large poppies.

b. To approve the monthly accounts for payment. See financial report.

**Resolved** – approval of accounts for payment.

18.07.23	Sissons Gardening	Ground maintenance Dallisons – June & July Churchyard – June & July VH bed clearance Bedding plants Watering x 1	£122.00 £199.36 £240.00 £445.00 £45.00
18.07.23	Vision ICT	Hosted emails x 2	£43.20
01.07.23	Cloudy IT	IT Support	£17.21
04.07.23	Lawn n Order	Verge cut 5	£888.00
11.07.23	VHC (Wicksteed)	Cradle swings	£441.10
27.06.23	P Woods	Church wall works Wk 2	£1,044.58
14.07.23	Shires Bowles Club	Donation	£500.00
27.07.23	D Hotson	Salary, Expenses, Tax & Pension	

### 2307/23 **Minor Items**

a. To take any points from members.

- Cllr North asked when the trees at the village hall are to be cut to which the Clerk stated she had asked the contractor when he would be attending in August.
- Cllr Stothard asked about the supply of 7 hanging baskets for autumn. Agenda item for the next meeting.

b. Matters of correspondence for information which arrived after the agenda was posted.

- No further correspondence received.

### 2307/24 **Agenda Items for the next meeting to be received by 4<sup>th</sup> September 2023.**

- Flowers beds – current contract.
- Hanging baskets – costs to plant up for winter and who will maintain them.
- Clearance of cemetery, treatment of trees. Clerk to find the specification and obtain costs.

### 2307/25 **To confirm the date and time of the next meeting as Thursday 14<sup>th</sup> September 2023 at 7 pm at Hibaldstow Village Hall.**

### 2307/26 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

The meeting closed at 8.45pm.