

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7.21pm on Thursday 18<sup>th</sup> May 2023 at Hibaldstow Village Hall, Station Road, Hibaldstow.

**Present:** Cllr Brooks (Chairman), Cllr Mawdsley, Cllr North, Cllr Pickering, Cllr Stothard, Cllr Talliss & Cllr Whitaker.

**Also present:** Clerk to the Council – Deb Hotson.

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### **2305/28 Apologies for absence**

Apologies and reason for absence received from Cllrs Elletson & Riley.

### **2305/29 Public Participation**

No members of the public present.

Ken Allaby was nominated as the winner of the Nellie Harpham Award for 2022/23 for his contribution to the community. Clerk to get the trophy and have it engraved and invite Ken Allaby to the next meeting.

### **2305/30 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Stothard declared a personal interest in agenda items 2305/33b, c, d & e and agenda item 2305/34.

Cllr Whitaker declared a personal interest in agenda item 2305/34.

Cllr Mawdsley declared a personal interest in agenda item 2305/33d and agenda item 2305/34.

Cllr Pickering declared a personal interest in agenda item 2305/39i.

Cllr Brooks declared a personal interest in agenda item 2305/33b.

- b. To note dispensations given to any member in respect of the agenda items listed below.  
None outstanding.

### **2305/31 Minutes of Previous meeting**

**Resolved** - Minutes of the Parish Council meetings held on 16<sup>th</sup> March 2023 were approved and signed as a true and correct record.

### **2305/32 Clerk's Report**

- Clerk has chased up all highway issues. Agenda item.
- Clerk has contacted NLC Planning regarding the proposed village hall signage – agenda item.

### **2305/33 Delegate Reports**

- a. To receive a chairman's report on activities undertaken on behalf of the Parish Council.

Cllr Brooks updated the council on the following activities:

04/04 – NALC meeting – new headquarters discussed.

13/04 – ERNLLCA Resources meeting – Year End.

27/04 – ERNLLCA North Lincolnshire Committee meeting – the slides have been circulated.

Cllrs Brooks & Stothard also met with the various church wall contractors.

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- b. To receive an update report from the Cemetery Working including a discussion on works required on the memorials highlighted in the health & safety report determining actions required.

**Resolved** – approval to repair the one memorial in the cemetery.

Clerk to provide the report again to the PCC as these works have not yet been completed.

- c. To receive quotes for the repair of the Church Wall determining actions required.

**Resolved** – contractor chosen to carry out the repair of the wall starting with the capping at £180 per day for a period of 5 days with supervision from Cllrs Brooks, North & Stothard. A sum not to exceed £2000 was approved. The wall will be discussed again at the next meeting.

- d. To receive an update report regarding the Hibaldstow Play Park, determining any further actions.

The H & S checks were circulated prior to the meeting.

Cllrs Pickering & Stothard to repair the hole in the ground due to vandalism.

A resident had emailed the Clerk with concerns about the state of the park, including the hole in which is to be repaired, litter, this is being collected fortnightly with the cutting of the grass, the vandalised play equipment, this will not be replaced at a cost to residents.

The Parish Council have asked residents to take responsibility of the area by forming a group but not one resident come forward so the Parish Council will do the minimum required to keep the area safe and no more.

Cllr Pickering to install slabs at the entrance to the football area.

- e. To receive an update report on the planting and maintenance of the flower bed areas for 2023.

The raised beds are all installed, and the planting will take place at the end of the month, beginning of next month.

**Resolved** – village hall raised bed to be cleared of all weeds and the bushes to be trimmed for a cost of £240.

Clerk to obtain a quote for planting for perennials similar to what will go in the other beds and for the maintenance for the forthcoming season.

### 2305/34 **Village Hall Report**

- a. To receive an update written report from the Executive Village Hall Committee and to consider the following items:

i. Energy Audit Report – to consider the insulation of the building quotes, determining actions required – Cllr Mawdsley provided the Clerk with all the relevant quotes, and it was agreed that Julie Reed would take the quotes forward to the next SSE grant round.

ii. Village Hall sign update – the sign has been installed.

iii. Constitution update – this is progressing.

iv. Gala 17/06 update – this is progressing.

- b. To agree in principle to improve the building and build an extension.

**Resolved** – the Parish Council agree in principle to improve the building & build an extension.

- c. To agree that NLC Julie Reed acts for the Parish Council.

**Resolved** – the Parish Council approved Julie Reed acting on their behalf.

- d. To agree to pay the cost of a planning application for the works required.

**Resolved** – the Parish Council agreed to pay the cost of the planning application.

### 2305/35 **Report from Ward Cllrs on NLC issues**

To receive a report from Ward Cllrs on NLC activities.

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Apologies received from Ward Cllr Foster.

### **2305/36 Police Matters / NATs**

To receive an update report from Humberside Police and the NATs representative.  
The next meeting is scheduled for 14/06.

### **2305/37 Highways / Neighbourhood Services / NLC issues / Parish Issues**

- a. To receive an update regarding the former tyre dump determining any actions required.  
No update received.
- b. To receive an Environment Agency update regarding the north drain maintenance and Hibaldstow Bridge repairs determining any actions required.  
No update received.
- c. To receive an update on the outstanding responses regarding the maintenance of the bridges in and around the parish determining actions required.  
Clerk to send the latest email to Ward Cllrs and there is no response being received.
- d. To receive an update on reported Highway issues.  
The light has been repaired near to the school.
- e. To inform the Clerk of any further highway issues to report to NLC.  
Cllrs Stothard, Brooks, Mawdsley, Pickering & Riley attended the Church Street highway meeting with NLC who have agreed to look at the options and provide these to the Parish Council in due course.  
Cllr Whitaker stated that he had been in touch with NLC about KCOM working the parish.  
Cllr Whitaker met with NLC as a resident and NLC have agreed to look into the issues.  
Clerk to forward the photos and email to NLC.

### **2305/38 Planning**

To receive the decisions from North Lincolnshire Council.

**2021/120** – refusal of planning permission to vary condition 6 and remove condition 2(ii) and 22 of PA/2002/0666 at Kirton Lindsey Landfill, Gainsthorpe Road, Gainsthorpe.

**2022/1877** – outline planning permission granted to erect two dwellings with appearance and landscaping reserved for subsequent consideration on land west of 16 West Street, Hibaldstow.

**2023/273** – full planning permission granted to roof lift loft conversion including dormers to rear and left side elevation at 3 Old Paddock Close, Hibaldstow.

### **2305/39 Correspondence for Discussion/Decision**

- a. To confirm attendance to the ERNLLCA Training & Advise seminars.  
Councillors agreed to attend a training session along with Broughton Town Council at Broughton on a night other than a Tuesday to undertake the Being a Good Councillor 3-part training.
- b. To be notified of the correspondence regarding future project/work from the Conservation Volunteers determining actions required.  
Item noted.
- c. To be notified of the ERNLLCA Consultation on Infrastructure Levy determining any actions required.  
Item noted.
- d. To be notified of the correspondence received regarding a potential Community Hub determining actions required.  
Item noted, no further actions will be taken.

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### Correspondence for Information

- e. VHC Minutes - 14/04/23.
- f. Update on the memorial bench located on Willoughby Road.
- g. Correspondence received regarding the removal of the flower bed on Redbourne Road.
- h. ERNLLCA Newsletter – April 23 & Star Council Awards 2023..
- i. Requested from Skydive for permission to use the field on June 17<sup>th</sup> for a parachute jump. Clerk circulated the information and informed Skydive that permission was granted.
- j. Occasional Market Consent – Clerk responded – no objection after circulating the information.

### **2305/40** Accounts

- a. To consider the CPRE Membership renewal for 2023/24.  
**Resolved** – approval to renew the membership.
- b. To consider the bid for funding application from the North Lincolnshire Funding Team for the refurbishment of the tennis courts determining actions required.  
The contract has been placed onto the Procurement portal.
- c. To be notified of the confirmation of the renewal of the 2023/24 insurance.  
**Resolved** – approval of the renewal of the insurance.
- d. To be notified and approve the Internal Audit report 2022/23 and determine any actions required.  
**Resolved** – approval of the Internal Audit. The Clerk will take actions on all recommendations.
- e. To approve the Annual Governance Statement 2022/23.  
**Resolved** – approval of the Annual Governance Statement.
- f. To approve the Accounting Statement 2022/23.  
**Resolved** – approval of the Accounting Statement.
- g. To approve the monthly accounts for payment. See financial report.  
**Resolved** - approval of the monthly accounts for payment.

04.04.23	Sissons Gardening	Installation of flower beds	£510.00
02.05.23		Cut of grass – Dallisons - April	£122.00
		Cut of grass – Cemetery - April	£199.36
04.04.23	Cloudy IT	IT Support	£17.21
02.05.23			£17.21
13.04.23	D Hotson	Salary, Expenses, Tax & Pension	
16.05.23	D Hotson	Salary, Expenses, Tax & Pension	
13.04.23	ICCM	Membership renewal	£95.00
13.04.23	Lawn n Order	Cutting of verges – cut 1	£888.00
02.05.23		Cutting of verges – cut 2	£888.00
13.04.23	NLC	Cemetery waste SLA	£470.20
02.05.23	Public Sector Audit	Internal Audit Fee	£450.00
02.05.23	Zurich	Renewal Fee	£783.48
16.05.23	Vision ICT	SSL Certificate renewal July 23-June 24	£60.00
		Website hosting & support July 23- June 24	£225.76

### **2305/41** Minor Items

- a. To take any points from members.

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Cllr Mawdsley informed the Council that the HWRA meeting was to be held on 29/06 at the Village Hall.

Cllr Whitaker asked for an update on his request for duck signs to which the Clerk stated she had email him twice and taken this off the agenda after no response.

Cllr Whitaker to provide location for the signs for the next meeting.

Cllr Whitaker stated that someone from the Heritage Centre had asked for the process of installing a defib on site. The Clerk provided details and Cllr Pickering added that the site was well aware that there are defibs at 2 locations near to that site. Cllr Whitaker to report this information back to the person who originally asked the question.

b. Matters of correspondence for information which arrived after the agenda was posted.

- Ridge & Messingham NATs meeting – Wednesday 14<sup>th</sup> June.
- VHC Minutes of the meeting held 17<sup>th</sup> May.
- NATs notification of Police & Crime Commissioner funding.
- NLC ‘no mow May’. NLC are not promoting this to take place on NLC verges.
- Notification from NLC that Avian Flu has been confirmed at East Butterwick.

**2305/42 Agenda Items for the next meeting to be received by 5<sup>th</sup> June 2023.**

- Quote for 7 hanging baskets.
- Council Logo.
- Duck signage.

**2305/43 To confirm the date and time of the next meeting as Thursday 15<sup>th</sup> June 2023 at 7 pm at Hibaldstow Village Hall.**

**2305/44 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

No items for discussion.

The meeting closed at 8.45pm.