

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7pm on Thursday 24<sup>th</sup> February 2022 at Hibaldstow Village Hall, Station Road, Hibaldstow.

**Present:** Cllr Allaby, Cllr Brooks (Chairman), Cllr Borrill, Cllr Done, Cllr Stothard & Cllr Whitaker.  
**Also present:** Clerk to the Council – Deb Hotson.

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### **2202/17 Apologies for absence**

Apologies for absence received from Cllrs Elletson & Riley.

### **2202/18 Public Participation**

No residents present.

### **2202/19 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
Cllr Brooks declared a personal interest in agenda item 2202/23b.  
Cllr Stothard declared a personal interest in agenda item 2202/23b & c.  
Cllr Whitaker declared a personal interest in agenda item 2202/24.
- b. To note dispensations given to any member in respect of the agenda items listed below.  
None outstanding.

### **2202/20 Minutes of Previous meeting**

**Resolved** - Minutes of the Parish Council meeting held on 3<sup>rd</sup> February 2022 were approved and signed as a true and correct record.

Cllr Borrill stated that his family and himself had appreciated the minute silence held at the last meeting in memory of his father.

### **2202/21 Clerk's Report**

- Meeting arranged with resident to confirm location of the new bench on Willoughby Road.
- Clerk has requested an update from Ward Councillors of the bin review. No report received to date.
- Clerk has contacted Lincoln Diocese for an update on the status of the request to carry out bore hole tests by the Diocese Architect. Clerk to carry out further research for information as the Diocese have stated they have no information.
- Clerk has asked when the roads in the parish will be resurfaced. Some roads will be added to the 2023/24 programme.
- Clerk has reported all Highway issues to NLC.
- Clerk has registered an interest with NLC for more information on the devolved mowing.
- Clerk has informed Hibaldstow Academy that the Parish Council support for further research into the project.
- Clerk has responded to the letter from the MP regarding litter in the parish.
- Clerk has submitted a request for the placement of a salt bin on Church Street.
- Clerk has checked the website and updated any old information.

### **2202/22 Parish Council Vacancies**

To consider the applications received for co-option on to the Council.  
No applications received.

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

### 2202/23 Delegate Reports

- a. To receive a chairman's report on activities undertaken on behalf of the Parish Council.  
Cllr Brooks has attended the following events:  
16/02 – attended the online NALC White Paper Levelling Up seminar.  
23/02 – interviewing for the replacement Executive Officer of ERNLLCA. One of the three candidates interviewed has been offered the position.
- b. To receive an update report from the Cemetery Working determining actions required.  
There has just been the one interment this month. An issue has been raised with regard to the charges for a resident that had booked a plot and then moved out of the village as the prices are doubled due to not living in the village at the time of passing. These will be reviewed in May.
- c. To receive a report regarding the Hibaldstow Play Park determining any actions required.  
The checks sheets were circulated prior to the meeting.  
There are still issue with litter around the site. Particularly from residents using the litter bins for their own rubbish.

### 2202/24 Village Hall Report

- a. To receive an update written report from the Executive Village Hall Committee.  
A report was received from the Committee.  
It was confirmed that the Parish Council had requested a grant for a flagpole under the NLC Queens Jubilee Grant and had been successful. Clerk to liaise with Cllr Riley for the purchase of the flagpole. The Parish Council have also been successful in applying for a grant to purchase fruit trees for the Platinum Orchard on the playing field. The trees have arrived and Cllr Whitaker and Cllr Riley to plant as soon as.
- b. To receive the minutes from the Village Hall AGM.  
The minutes were received from the Committee and have been circulated to the Parish Council. It was also noted that some appointments had been made after the AGM had closed and there appeared confusion with regards the Co-Chair.
- c. To be notified of the email received from HWRA determining actions required.  
The email was circulated prior to the meeting.  
There were mixed comments on the work undertaken by HWRA by a Committee member. Cllr Brooks stated that the Parish Council had requested assistance due to the state that the VHC had been left in and to provide advice on the way forward. It appeared that some of the advice was not appreciated and dismissed by the Committee.  
The following decision were made on the going forward suggestions from HWRA.  
**Resolved** – Clerk to send the following response to HWRA, adding that the Parish Council was sorry to receive the correspondence and the situation that had arisen.  
The Parish Council have considered the items raised below and taken the necessary actions.
  - Confirmed with the 3 Councillors originally identified as 'representatives of the Parish Council' (two had already resigned at the Parish Council meeting of 3<sup>rd</sup> February) on the Village Hall Committee that they cannot be representatives as they were co-opted onto the Parish Council and therefore do not meet the Village Hall Constitutional requirement for PC representatives to have been elected. They are therefore individual/resident Trustees on the Village Hall Committee
  - Reinforce that the Village Hall is a separate entity/Charity to the Parish Council and therefore Trustees have responsibility for the legislative, regulatory, safe and good practice running of the Village Hall
  - Receive the report from the Village Hall Executive Committee at the Parish Council meeting and monitor progress in meeting the priorities identified above by HWRA

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

- Only intervene if the Parish Council is concerned regarding the lawful direction of the Village Hall (it is not fulfilling its Charitable Objects) and/or that any activity (or non-activity) is affecting the title of the property. The ACRE Information Sheet 2 in relation to the role of Parish Councils and Village Halls as circulated, to be forwarded to the VHC too.
- Advise the Village Hall Management Committee in its own right, to pay for membership of HWRA/Village Halls Service in order to receive the benefits described to them directly and above (£50). The Parish Council should pay separately for its own membership of HWRA (£25). The VHC have direct access to HWRA to the 31<sup>st</sup> March 2022.

### **2202/25 Report from Ward Cllrs on NLC issues**

To receive a report from Ward Cllrs on NLC activities.  
No apologies or report received.

### **2202/26 Police Matters / NATs**

To receive an update report from Humberside Police and the NATs representative.  
No report received.

### **2202/27 Highways / Neighbourhood Services / NLC issues / Parish Issues**

- a. To determine actions required regarding the current state of the church wall.  
As above – further research will be carried out.
- b. To inform the Clerk of any further highway issues to report to NLC.  
Clerk to report the potholes on Carr Lane near to the chicken farm.

### **2202/28 Planning**

To receive any decisions received from North Lincolnshire Council.  
No decisions received.

### **2202/29 Correspondence for Discussion/Decision**

- a. To be notified of the CPRE Best Kept Village 2022 competition determining actions required.  
**Resolved** – The Parish Council to enter the competition.
- b. To be notified of the Community Gardens Award determining actions required.  
The information was placed onto the website.  
It was thought due to the tight timescale the Parish Council would not move forward with any applications.  
**Correspondence for Information**
- c. Further correspondence received on the Queens Jubilee celebrations. Comments were made about sending information to Cllrs, but this had already been sent. Clerk to add information on the date that the correspondence is sent out.  
Clerk to ask the grounds maintenance contractor to plant in red, white and blue were possible.  
Clerk to ask the school if they would like funding to create a Jubilee Garden.
- d. NLC Highway updates – Dentons Way loose manhole cover and street sign will be dealt with.

### **2202/30 Accounts**

- a. To consider the purchase of Hi-Viz jackets for those working in the parish.  
Item deferred until Cllr Riley has provided costings.

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

b. To consider costs for carrying out litter picking in Dallisons Park.

**Resolved** – approval of costs to undertake litter picking on the site.

Clerk to add to the next Village Voice that this was a cost of £300 being spent on a small area of the Parish that could be managed by residents taking care of this amenity. Item to be placed on to the Facebook page too.

c. To approve the monthly accounts for payment. See financial report.

**Resolved** – approval of the monthly accounts for payment.

04.02.22	D Hotson	Salary, Expenses & Tax & VHC extra hours	
04.02.22	LIVES	Donation	£100.00
04.02.22	Cloudy Group	Monthly support costs	£17.21
09.02.22	Primrose	Trees	£282.99

### 2202/31 Minor Items

a. To take any points from members.

- Cllr Done asked if there was an update from the Dog Warden. Clerk to chase this up.
- Clerk to add Hanging Baskets to the next meeting. Cllrs Allaby & Stothard to collect in the hanging baskets. Clerk to obtain quotes.

b. Matters of correspondence for information which arrived after the agenda was posted.

- Barton & Broughton recycling centres – changes to opening times. Clerk to post on Facebook and put in the next Village Voice.
- ERNLLCA February newsletter.
- NLC Standards Training – it is now compulsory that Cllrs attend the online session or confirm at a Parish Council meeting that they have listened and understood the recording.

### 2202/32 To confirm the date and time of the next meeting as Thursday 24<sup>th</sup> March 2022 at 7pm at Hibaldstow Village Hall.

### 2202/33 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

No items raised.

The meeting closed at 8.30pm.