

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7pm on Thursday 11<sup>th</sup> February, 2021 via a Zoom platform.

**Present:** Cllr Allaby, Cllr Brooks (Chairman), Cllr Borrill, Cllr Charlton, Cllr Done, Cllr Maycock, Cllr Pickering, Cllr Stothard, Cllr Whitaker & Cllr Talliss.

**Also present:** Clerk to the Council – Deb Hotson.

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### **2102/01 Apologies for absence**

Apologies for absence received from Cllr Elletson.

### **2102/02 Public Participation**

No comments raised.

### **2102/03 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Stothard declared a personal interest in agenda item 2102/06c & d.

Cllr Pickering declared a prejudicial interest in agenda item 2102/10a 2020/2094.

Cllr Talliss and Cllr Whitaker declared a personal interest in agenda item 2102/06b

Cllr Brooks declared a personal interest in agenda item 2102/06c.

Cllr Done declared a personal interest in agenda item 2102/06b and a prejudicial interest in agenda item 2102/10c 2020/2053.

- b. To note dispensations given to any member in respect of the agenda items listed below.

None declared.

### **2102/04 Minutes of Previous meeting**

**Resolved** - Minutes of the Parish Council meeting held on 14<sup>th</sup> January, 2021 were approved and signed as a true and correct record.

### **2102/05 Clerk's Report**

- a. Clerk has chased up the log to clear the leaves on Church Street. This has been two months since last reported. Clerk to chase and copy in the Ward Cllrs.
- b. Clerk has reported all other highway issues.
- c. KCOM presentation arranged for 02/02.
- d. Community Fund for Spring in Bloom has been submitted to NLC.
- e. Clerk has contacted NLC with regard to the A Frames used on the Ancholme Path. Agenda item.
- f. Information placed on to Facebook and into the Village Voice on PROW paths and bridleway information and that residents should adhere to the Country Code and control their dogs.
- g. Rural Day Centre accounting information has been put on to the website.
- h. Clerk to find out when the removed dog bin on Hunts Lane will be re-erected.

### **2102/06 Delegate Reports**

- a. To receive a report from the Chairman on activities undertaken on behalf of the Parish Council.

Cllr Brooks attended the ERNLLCA Chairman's chats on 20/21<sup>st</sup> January. Similar topics to this parish of planning, highways and parking were raised.

Cllr Brooks along with Cllr Maycock and the Clerk attended the 02/02 KCOM presentation.

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

- b. To receive a report from the VHC representative and determine any actions required.  
Cllr Talliss joined the meeting.  
The AGM has been advertised for 18/02. So far no one had requested joining information or papers from Cllr Talliss.  
Cllr Talliss to write a list of ongoing issues that need resolving and share between the remaining committee members.  
The Charity Commissions Annual Return and Accounts are pending, still to be completed.  
Cllr Talliss to apply for the Government Funding via NLC.  
Cllr Talliss to provide both Cllrs Done & Whitaker with the relevant forms for completion.  
If there is no attendance at the AGM there will be an agenda item to discuss the Parish Council becoming the Sole Trustees at the next meeting.
- c. To receive an update report from the Cemetery Working determining actions required.  
Cllr Brooks has repaired the tap and all now working well.
- d. To receive an update report with regard to the Hibaldstow Play Park determining any actions required.  
The Health & Safety check sheets were received from Cllr Stothard and the area is keeping tidy at present due to lack of use.  
Clerk to submit the NLC SLA questionnaire received.

**2102/07** **Report from Ward Cllrs on NLC issues**  
To receive a report from Ward Cllrs on NLC activities.  
No Ward Cllrs present.

**2102/08** **Police Matters / NATs**  
To receive an update report from Humberside Police and the NATs representative.  
No NATs meeting has been arranged yet.

**2102/09** **Highways / Neighbourhood Services / NLC issues / Parish Issues**

a. To receive a report from the KCOM presentation determining any actions required.  
The meeting was summarised for those not present.  
The Clerk informed the meeting that NLC were sending out their newsletter promoting residents engage with the registration of interest process. The Parish Council will take a further view when this information is available.

b. To inform the Clerk of any further highway issues to report to NLC.  
Cllr Talliss has reported some fly tipping as has Cllr Whitaker. Clerk to obtain both portal log numbers and chase this up as still on site.  
Cllr Brooks to remove the poppies from the entrance points to the village and save for the next event.

**2102/10** **Planning**

a. To receive any decisions and discuss the following application received from NLC.  
The following decisions were received from NLC.  
**2020/1793** – full planning permission granted to replace garage roof at Whitegates, 7 Ings Lane.  
**2020/1850** – full planning permission granted to remove existing garages and erect new double garage at 43 Ings Lane.  
The following application received from NLC was discussed by the Parish Council.  
**2020/2094** – planning permission to construct a WW2 RAF Memorial Heritage Centre consisting of two wooden huts, a Nissan hut and brick building at land rear of Field House Farm, Redbourne Road.

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

Cllr Pickering was placed into the waiting room while discussion took place and then readmitted after the resolution was made.

**Resolved** – the Parish Council are in full support of the application.

- b. To be notified of the response received from the NLC Enforcement Officer with regard to 2019/996.

NLC have stated that following a complaint on 1<sup>st</sup> December, 2020 regarding works to protected trees an investigation was undertaken. There was already within the system an application to discharge landscaping conditions of the earlier planning permission; these showed the removal of the protected trees. NLC rang the developer to advise that the application had not yet been determined and that the trees were still protected and works should cease; NLC visited the site the same day and work had ceased other than clearing the cut branches away from beneath the trees.

The following day, the application to discharge the landscaping condition was approved (including the removal of the trees). There was therefore no breach of planning controls and no further action can be taken with regard to this matter.

- c. The following application to be submitted under the Clerks delegated powers.

**2020/2053** – application for approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline application PA/2019/1469 to erect a dwelling land west of Glovers Paddock, Ings Lane.

Cllr Done was placed into the waiting room while discussion took place and then readmitted after the resolution was made.

**Resolved** – no objection or comment.

### 2102/11 Correspondence for Discussion/Decision

- a. To be notified of the resident's letter with concerns of road safety and repair to Manton Lane, determining any actions required.

Clerk to inform the resident who raised the concern to contact the police to report an alleged speeding issue.

Clerk to report the pot holes and ask that the pull ins are re-established and repaired.

- b. To be notified of the ERNLLCA Land Registry Survey determining actions required.

Cllrs to complete.

- c. To consider attendance to the NLC Standards training event scheduled for 4<sup>th</sup> March.

Cllr Brooks and Talliss to attend.

There will be a video of the event which the Clerk will circulate once available.

### Correspondence for Information

- d. Highway updates.

- The village sign will be cleaned once the prioritised workload has been cleared.
- Cllr Talliss reported pot holes on Manton Lane below the railway bridge. The Clerk has been provided with a copy of the report.

- e. Precept submission confirmation received from NLC.

### 2102/12 Accounts

- a. To determine actions required with regard to the quotes for pedestrian gating and fencing to secure the playing field.

**Resolved** – approval to have the a-frames installed at the entrances to the playing field. Clerk to inform the prefer supplier and Cllr Stothard will liaise with the company.

- b. To confirm attendance to the additional planning training events.

Cllr Brooks & Cllr Whitaker to attend the White Paper planning event. Cllr Whitaker to confirm the date.

- c. To review and approve the monthly accounts for payment. See financial report.

# Hibaldstow Parish Council

## Minutes of the Parish Council Meeting

**Resolved** – approval of the accounts for payment.

26.01.21	ERNLLCA	Training – a virtual world	£48.00
26.01.21	ERNLLCA	Training - planning	£90.00
11.02.21	D Hotson	Salary, Expenses & Tax	
11.02.21	A Sissons	Ground Maintenance – flowers – February	£226.92
14.01.21	Vision ICT	Domain renewal	£78.00
		Hosted emails	£237.60

### **2102/13 Minor Items**

#### **a. To take any points from members.**

- Cllr Stothard informed the meeting that there had been a snow event warning sent out this week. The guide is now out of date as 10 years old. Clerk to circulate the new guide obtained from NLC for discussion at the next meeting.
- Cllr Whitaker informed the Council of residents who were looking to raise funds for a defibrillator to be located in the centre of the village in memory of their late father, a dignitary of the parish. Cllr Whitaker to take back to the residents that permission from the owner of the building should be sought, an electricity feed would be required and an ongoing maintenance plan. It was suggested that the Ward Cllrs are contacted for support.
- Clerk to check with ERNLLCA what the process will be for holding this years Annual Parish Meetings.

#### **b. Matters of correspondence for information which arrived after the agenda was posted.**

- CPRE Best Kept Village invite – agenda item for the next meeting.
- ERNLLCA Cemetery Management & Compliance – the Clerk to attend and place on to the agenda for approval at the next meeting.
- HWRA Village Hall Information Bulletin.
- Email from a resident raising concerns about the parish drainage. Clerk to forward to the drainage team at NLC and Ward Cllrs.
- ERNLLCA Clerks and Chairman chats – the Clerk and Chairman to arrange their individual chats.
- LIVES thank you letter with regard to the recent donation.

### **2102/14 Agenda Items for the next meeting to be received by 3<sup>rd</sup> March, 2021.**

- Snow Warden Policy.

### **2102/15 To confirm the date and time of the next meeting as Thursday 11<sup>th</sup> March, 2021. At 7pm via a Zoom platform.**

### **2102/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

No items raised.

The meeting closed at 8.10pm.