

Hibaldstow Parish Council Agenda

Parish Clerk – Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the meeting of the Hibaldstow Parish Council on **Thursday 11th June, 2020**. Proceeding will commence at **7pm** via a Zoom link.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

The agenda is set out below.

Deb Hotson - Clerk to the Council *D Hotson* Date of issue: - 5th June, 2020

Agenda

2006/01 Apologies for absence

To note apologies for absence.

2006/02 To approve the Internal Auditor for 2020/21

2006/03 To confirm Councillors have reviewed their Register of Interests

2006/04 To review the following procedures/policies

- Standing Orders
- Financial Regulations
- Reserves Policy
- Asset Register
- Financial and H & S Risk Assessments
- Complaints Procedure
- Action Plan 20/21 – to consider new actions.
- Members & Officers Protocol
- Scheme of Publication Policy
- General Data Protection Regulations
- Equal Opportunities Policy
- Community Emergency Plan
- Disciplinary & Grievance Procedure
- Child Protection Policy
- Vulnerable Adult Policy
- Co-option Policy
- Cemetery Regulations & Fees
- Training Policy
- Grant Policy
- Social Media Policy
- Terms of Reference of the Personnel Committee

2006/05 To resolve that this Council utilizes its powers under the Local Government Act 1972, section 101, to devolve to the Clerk the authority to make decisions on planning applications where:

- a. The application falls between meetings and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and

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- b. The Chairman is unavailable to convene an extra-ordinary meeting or particular circumstances are such that the convening of an extra-ordinary meeting is impractical. In both circumstances the Clerk shall have authority to respond on the Council's behalf, taking into account the Local Plan; the content of any planning policies; community plan or Neighbourhood Plan adopted by the council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Councillors to confirm they are content with the response to the specific Planning Application requiring this action. This authority will not apply to applications where there are known objections by neighbours; multiple housing development; and new land allocations.

2006/06 Public Participation

To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

2006/07 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member in respect of the agenda items listed below.

2006/08 Minutes of Previous meeting

Minutes of the Parish Council meeting held on 14th May, 2020 to be approved and signed.

2006/09 Clerk's Report

To receive an update on items from the previous meeting. See appendix A.

2006/10 Delegate Reports

- a. To receive a report from the Chairman on activities undertaken on behalf of the Parish Council.
- b. To receive a report from the VHC representative and determine actions required with regard to the Village Hall activities.
- c. To consider the points raised in the letter from the VHC with regard to s106, a liaison meeting, security at the hall and maintenance of the flower bed at the hall determining actions required.
- d. To be notified of the letter received from a person assisting the Village Hall Committee with the funding application for Sports England determining actions required. (*info sent 01/06*).
- e. To be notified of the VHC Agenda 01/06 and minutes of the meeting held 30/01/20.
- f. To receive an update report from the Cemetery Working determining actions required.
- g. To receive an update report with regard to the Hibaldstow Play Park, determining any actions required.
- h. To determine actions required for the placement of some form of base between Dallisons play park and the football area.
- i. To determine actions required with regard to the placement of the summer hanging baskets within the parish.

2006/11 Report from Ward Cllrs on NLC issues

To receive a report from Ward Cllrs on NLC activities.

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2006/12 Police Matters / NATs

To receive an update verbal / written report from Humberside Police and the NATs representative.

2006/13 Highways / Neighbourhood Services / NLC issues / Parish Issues

To inform the Clerk of any further highway issues to report to NLC.

2006/14 Planning

To receive any decisions and to discuss the following applications received from North Lincolnshire Council.

2020/158 – outline planning permission to erect five dwellings with all matters reserved for subsequent consideration at land north of Wheelgates, Brigg Road, Hibaldstow.

2020/572 – planning permission to create a digestate storage lagoon in connection with existing anaerobic digestion (AD) plant at land south east of Biomass Facility, Hibaldstow Airfield, Redbourne Road, Hibaldstow.

2020/611 – planning permission to erect an agricultural barn for storage of straw and agricultural machinery at Slate House Farm, Redbourne Road, Hibaldstow.

2006/15 Correspondence for Discussion/Decision

- a. To be notified of the information received from Future Biogas Ltd with regard to the Merlin Renewables planning application determining actions required.

Correspondence for Information

- b. ERNLLCA newsletter 3.
- c. LIVES thank you letter for the recent donation.
- d. NLC Highway updates.

2006/16 Accounts

- a. To consider the costs to install a new bed on Mill Road under the village sign.
- b. To consider a donation to British Red Cross.
- c. To review and approve a one-year Insurance renewal with Zurich at £864.78.
- d. To consider the replacement of the safety mirror for Hunts Lane/Beckside due to vandalism.
- e. To review and approve the monthly accounts for payment. See financial report.

28.05.20	Lawn N Order	Grass verge cutting – cut 3	£744.00
28.05.20	CC Garden Services	Churchyard/cemetery cutting	£195.00
28.05.20	Zurich Municipal	Insurance renewal	£864.78
11.06.20	D Hotson	Salary, Expenses & Tax - June	
11.06.20	Vision ICT	Hosted emails x 3	£64.80
11.06.20	Grove Groundworks	PROW 1 st cut	£259.00
11.06.20	A Sissons	Ground Maintenance – flowers – June	£226.92
		Ground Maintenance – Dallisons – April, May & June	£438.00

2006/17 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

2006/18 Agenda Items for the next meeting to be received by 1st July, 2020.

2006/19 To confirm the date and time of the next meeting as Thursday 9th July, 2020 at 7pm via a Zoom platform.

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2006/20 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Clerks Report - Appendix A

- a. Clerk has sent out all relevant paperwork to the new Cllrs.
- b. Clerk has submitted the entry form for the Best Kept Village. There has still been no feedback from the VHC.
- c. Copy of VHC AGM has been received and circulated.
- d. Clerk has asked that the contractor cut the hedges in the cemetery on the next cut.
- e. The AGAR 19/20 has been submitted to the external auditor.
- f. Clerk has contacted NLC with regard to the Willow Farm s106 funding. Agenda item.