

Annual meeting of Hibaldstow Parish Council

Parish Clerk – Deb Hotson, 79 Top Road, Worlaby, North Lincolnshire, DN20 0NG

Dear Councillor

You are hereby summoned to attend the Annual Meeting of the Parish Council on Thursday 9th May, 2019. Proceeding will commence at 7pm at Hibaldstow Village Hall, Station Road, Hibaldstow. The agenda is set out below.

Members of the public and press are welcome.

D Hotson

Deb Hotson
Clerk to the Council

Date of Issue: 2nd May, 2019

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1. **Election of Chairman and to receive the Chairman's Declaration of Acceptance of Office**
 2. **Election of Vice – Chairman**
 3. **Election of other Officers and Committee Representatives**
 - NATs & Flood Warden Representative
 - Snow Warden Representatives
 - Village Hall Representatives
 - Cemetery Working Party
 - Personnel Committee
 - To elect two Councillors to represent this Council at the ERNLLCA District Committee Meetings.
 - Asset Risk Safety Check representatives
 - Village Voice representatives
 - To confirm that all representatives should notify both the Clerk and fellow representative if unable to attend a meeting.
 4. **To approve the Internal Auditor for 2019/20**
 5. **To review and approve the Standing Orders and Financial Regulations**
 6. **To review and approve the Reserves Policy**
 7. **To review and approve the Training Policy**
 8. **To review and approve the Social Media Policy**
 9. **To review and approve all GDPR procedures**
 10. **To review and approve the Community Emergency Plan**
 11. **To review and approve the Council Action Plan for 2019/20**
 12. **To review and approve the Asset Register**
 13. **To review and approve the H & S and Financial Risk Assessment policy**
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14. **To review and approve the procedure for handling requests made under the Freedom of Information Act 2000**
15. **To review and approve the Equal Opportunity Policy**
16. **To review and approve the Complaints Procedure**
17. **To review and approve the Co-option Procedure**
18. **To review and approve the Members and Officer Protocol**
19. **To review and approve the terms of reference of the Personnel Committee**
20. **To review and approve the terms of reference of the Village Hall Representatives**
21. **To review and approve the Disciplinary & Grievance Procedure**
22. **To review and approve the Cemetery Regulations and Fees**
23. **To review and approve the Grants Policy**
24. **To review and approve Child Protection Policy**
25. **To review and approve the Safeguarding Vulnerable Adult Policy**
26. **To review and approve the Annual Return Assertions Pro forma Policy**
27. **To set the dates of the ordinary Parish Council Meeting for 2019/20**
28. **To confirm all Councillors have reviewed their Register of Interests**
29. **To resolve that this Council utilizes its powers under the Local Government Act 1972, section 101, to devolve to the Clerk the authority to make decisions on planning applications where:**
 - a. The application falls between meetings and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and
 - b. The Chairman is unavailable to convene an extra-ordinary meeting or particular circumstances are such that the convening of an extra-ordinary meeting is impractical.

In both circumstances the Clerk shall have authority to respond on the Council's behalf, taking into account the Local Plan; the content of any planning policies; community plan or Neighbourhood Plan adopted by the council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Councillors to confirm they are content with the response to the specific Planning Application requiring this action.

This authority will not apply to applications where there are known objections by neighbours; multiple housing development; and new land allocations.