

# Hibaldstow Parish Council Agenda

Parish Clerk – Deb Hotson

Email: [clerk@hibaldstowparishcouncil.gov.uk](mailto:clerk@hibaldstowparishcouncil.gov.uk)

Mobile: 0784 220 1877

Dear Councillor

You are hereby summoned to attend the meeting of the Hibaldstow Parish Council on **Thursday 16<sup>th</sup> May 2024**. Proceeding will commence after the Annual Parish Meeting which commences at **7pm** at Hibaldstow Village Hall on Station Road.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly. The agenda is set out below.

Deb Hotson - Clerk to the Council *D Hotson*

Date of issue: - 10<sup>th</sup> May 2024

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## Agenda

### **2405/01 Apologies for absence**

To receive apologies and reason for absence.

### **2405/02 Public Participation**

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

### **2405/03 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member in respect of the agenda items listed below.

### **2405/04 Minutes of Previous meeting**

Minutes of the Parish Council meetings held on 21<sup>st</sup> March 2024 to be approved and signed.

### **2405/05 Clerk's Report**

To receive an update on items from the previous meeting.

### **2405/06 Delegate Reports**

- a. To receive a chairman's report on activities undertaken on behalf of the Parish Council.
- b. To receive an update report from the Cemetery Working determining any actions required.
- c. To receive an update report for Hibaldstow Play Park, determining any further actions.
- d. To receive an update report regarding the planting and maintenance of the flower beds determining any further actions required.

### **2405/07 Village Hall Report**

- a. To receive an update report from the Executive Village Hall Committee and to consider the following items:
  - Constitution update.
  - Village Hall Working Party - To receive an update on the projects for Hibaldstow Community facilities - village hall refurbishment.
  - To receive an update on the grant for the refurbishment of the tennis courts and to authorise the Clerk to sign the grant application determining any further actions.

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- D Day 80<sup>th</sup> – 6<sup>th</sup> June 2024. *Info sent 04/09.*
- To consider the quotations to repair the main hall door.
- Consideration to correspondence regarding disabled access into the field/hall.

## 2405/08 Report from Ward Cllrs on NLC issues

To receive a report from Ward Cllrs on NLC activities.

## 2405/09 Police Matters / NATs

To receive an update report from Humberside Police and the NATs representative.

## 2405/10 Highways / Neighbourhood Services / NLC issues / Parish Issues

- To receive an Environment Agency update regarding Hibaldstow Bridge repairs determining any actions required.
- To be notified of the response received and sent to the resident regarding Manton Lane concerns determining any further actions required.
- To receive an update on reported Highway issues.

Self Service Portal number	Location	Comments
FS549335233	Church Street	Removal of wall, damage to footpath and planting of hedge which will encroach on to the highway. <b>Not adjacent to highway, private path.</b> <b>Dunns Lane is not adopted but this is on Church Street.</b>
FS536043111	Dentons Way	Street sign in the hedge. Clerk has asked for a review of all signage in the area. <b>Sign is fully visible on metal fence.</b> <b>Clerk to inform NLC the signage is tied on by the resident and needs reinstating.</b>
FS560239153	Ford Lane PROW	Grips required on the bridge. <b>Still with Andrew Garner.</b> <b>Clerk to chase up.</b>
Email M Johnstone	Various Bridges	Plan to be created with programme of works. <b>Works assessed and quantified works to commence April 2024.</b>
Emailed P Harling	Redbourne Road/Beckside	Relocation of dog bin. <b>No update, Clerk to chase.</b>
FS567132410	Manton Lane	Area flooded under the bridge. <b>Aware of issues, investigation into possible solutions ongoing.</b>
FS567135240	Manton Lane	Fly tipping. <b>Removed.</b>
FS565464423		Debris on road – dismissed by NLC. <b>Debris assessed and deemed safe by Inspector.</b>
FS584597038		Fly tipping. <b>Removed.</b>
FS562909359	Carr Lane - PROW	Unpassable due to agricultural activity. <b>Clerk to chase.</b>
FS567794398	South & Cross Carr Lane	Potholes. <b>Cross Carr Road recycled no defects.</b>

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		South Carr Lane to be re-graded summer 2024.
FS570553829	South Carr Lane	Fly tipping. <b>Removed.</b>
FS569484605	(North) Carr Lane	Potholes. <b>Work ticket raised</b>
FS576925790	Ings Lane between no.1-3 Hopfield & East Street – between Beckside & Ings Lane	Potholes. <b>Hopfield actionable defects completed.</b>  <b>Work ticket raised.</b> <b>Work ticket raised and nearing completion.</b> <b>Review next month as it was thought works have not been completed on Hopfield.</b>
FS589060181	Brigg Road B1206	Flooding across the road, needs grips cutting into the verges.
FS599866594 – 26/03/24	Manton Lane	Fly tipping from the bridge to A15
FS606979273	Manton Lane	Street sign broken in half, needs replacing

d. To inform the Clerk of any further highway issues to report to NLC.

## 2405/11 **Planning**

To receive any decisions, applications submitted under delegated powers and to discuss the following application from North Lincolnshire Council.

**SCR/2024/4** – EIA screening request for extension of Slate House Quarry, Redbourne Road, Hibaldstow.

**2024/465** – planning permission to erect two-storey side and single storey rear and side extensions with internal alterations at Brook Lea House, 20 Ings Lane, Hibaldstow.

## 2405/12 **Correspondence for Discussion/Decision**

- To consider the request from Skydive for permission for the parachute jump to take place on gala day. *Info sent 03/05.*
- To be notified of the ERPF employer representative for the Local Pension Board determining actions required. *Info sent 11/04.*
- To be notified of the correspondence received regarding Northern PowerGrid Foundation grant funding determining any actions required. *Info sent 26/04.*
- To be notified of the NLC Local Plan: Gypsy & Traveller site focused consultation, May 2024 determining actions required. *Info sent 9/05.*

### **Correspondence for Information**

- ERNLLCA AGM motion. *Info sent 19/04.*

## 2405/13 **Accounts**

- To consider the CPRE Membership renewal for 2024/25.
- To consider the ERNLLCA Membership renewal for 2024/25.
- To consider the ICCM Membership renewal for 2024/25.
- To consider the renewal of the 2024/25 insurance determining actions required.
- To be notified and approve the Internal Audit report 2023/24 and determine any actions required.
- To approve the Annual Governance Statement 2023/24.
- To approve the Accounting Statement 2023/24.
- To consider attendance to the ERNLLCA finance training events.
- To note financial update on grass verge/PROW funding.

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j. To approve the monthly accounts for payment. See financial report.

04.04.24	Cloudy IT	IT Support - April	£18.92
04.04.24	A Sissons	Dallisons/Cemetery & Closed Churchyard – Inv 1112, 01/04/24 – cut 1	£175.00
09.04.24	C Mawdsley	Tree stakes and straps	£31.92
09.04.24	Lawn N Order	Verge cut 1	£888.00
18.04.24	D Hotson	Salary, expenses, tax & pension	
18.04.24	D Hotson	Tree purchase – grant funded	£81.43
30.04.24	A Sissons	Dallisons/Cemetery & Closed Churchyard – Inv 1129, 29/04/24 – cut 2 & 3	£350.00
30.04.24	Lawn N Order	Verge cut 2	£888.00
07.05.24	Cloudy IT	IT Support - May	£18.92
07.05.24	R Dixon	Internal Audit Fee	£480.00
07.05.24	NLC	Cemetery Waste SLA	£493.60
07.05.24	Vision ICT	SSL Certificate renewal July 24-June 2025	£60.00
07.05.24	Vision ICT	Website hosting July 24 – June 25	£225.76
16.05.24	D Hotson	Salary, Expenses, Tax & Pension	
16.05.24	B Brooks	Trophy engraving, consumables	£13.50

## **2405/14 Minor Items**

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

## **2405/15 Agenda Items for the next meeting to be received 10 days prior to the next meeting 2024.**

## **2405/16 To confirm the date and time of the next meeting at Hibaldstow Village Hall commencing at 7pm.**

## **2405/17 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

### **Appendix A – Clerks Report**

- The Clerk has contact Julie Reed for the next steps to get funding for the refurbishment of the tennis court.
- The Clerk has forwarded updates on outstanding highway actions to NLC for a response.
- Clerk has forwarded concerns to NLC regarding the email regarding Manton Lane, a response was received, and the Clerk forwarded this to the resident.
- Trees have been ordered and now planted as part of the In Bloom Grant funding.