

Hibaldstow Parish Council Agenda

Parish Clerk – Deb Hotson

Email: clerk@hibaldstowparishcouncil.gov.uk

Mobile: 0784 220 1877

Dear Councillor

You are hereby summoned to attend the meeting of the Hibaldstow Parish Council on **Thursday 14th September 2023**. Proceeding will commence at **7pm** at Hibaldstow Village Hall on Station Road. In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly. The agenda is set out below.

Deb Hotson - Clerk to the Council *D Hotson*

Date of issue: - 8th September 2023

Agenda

2309/01 Apologies for absence

To receive apologies and reason for absence.

2309/02 Public Participation

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

2309/03 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member in respect of the agenda items listed below.

2309/04 Minutes of Previous meeting

Minutes of the Parish Council meetings held on 27th July 2023 to be approved and signed.

2309/05 Procedural

To review the Community Emergency Plan determining actions required.

2309/06 Clerk's Report

To receive an update on items from the previous meeting.

2309/07 Delegate Reports

- a. To receive a chairman's report on activities undertaken on behalf of the Parish Council.
- b. To receive an update report from the Cemetery Working determining any actions required.
 - To consider the quotes to carry out the autumn clearance and treatment of trees in the cemetery.
- c. To receive an update report regarding the Hibaldstow Play Park, determining any further actions.
- d. To receive an update report regarding the planting and maintenance of the flower beds determining actions required.
 - To include a discussion on the provision for 7 hanging baskets and their maintenance.
 - Consider a raised bed at Hopfield.

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2309/08 Village Hall Report

- a. To receive an update written report from the Executive Village Hall Committee and to consider the following items:
 - Constitution update.
 - Village Hall Working Party - To receive an update on the projects for Hibaldstow Community facilities including the village hall and the tennis courts determining any further actions.
 - To consider the questionnaire to send to residents regarding the proposed development of the hall and playing field.
 - To consider the quotes received for the decoration of the hall determining actions required.
 - To consider a donation towards the cost of a replacement cooker at the hall.
 - D Day 80th – 6th June 2024. *Info sent 04/09.*

2309/09 Report from Ward Cllrs on NLC issues

To receive a report from Ward Cllrs on NLC activities.

2309/10 Police Matters / NATs

To receive an update report from Humberside Police and the NATs representative.

2309/11 Highways / Neighbourhood Services / NLC issues / Parish Issues

- a. To receive an update regarding the former tyre dump determining any actions required.
- b. To receive an Environment Agency update regarding the north drain maintenance and Hibaldstow Bridge repairs determining any actions required.
- c. To receive an update on the outstanding responses regarding the maintenance of the bridges in and around the parish determining actions required.
- d. To receive an update on reported Highway issues.
- e. To inform the Clerk of any further highway issues to report to NLC.

2309/12 Planning

To receive any decisions and discuss the following applications from North Lincolnshire Council.

2023/1436 – planning permission for aircraft hangar extension at The Green Hangars, Hibaldstow Airfield, Redbourne Road, Hibaldstow.

2023/1482 – planning permission to erect new garage and store with office over (including demolition of existing garage) at The Old Mill House, 31 Hunts Lane, Hibaldstow.

2309/13 Correspondence for Discussion/Decision

- a. To be notified of the correspondence received from the PCC regarding a resident working in the closed churchyard determining any actions required. *Info sent on 22/08.*
- b. To be notified of the Best Kept Village Results determining any actions required. *Info sent on 22/08.*
- c. To be notified of the correspondence received from a resident regarding the trees located on the playing field determining any actions required. *Info sent on 28/07.*
- d. To consider attendance to the ERNLLCA training events circulated. *Info sent 22/08.*
- e. To be notified of the request for the naming of the roads on the new Station Road development, determining actions required.
- f. To be notified of the NALC request to respond to the Local Plan consultation determining actions required. *Info sent 30/08.*
- g. To be notified of the NALC request to respond to the National Data Collection 2023 determining actions required. *Info sent 30/08.*

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- h. To be notified of the NALC request to respond to the Financial Regulations consultation determining actions required. *Info sent 31/08.*
- i. To be notified of the NALC request to respond to the Energy Bill Report Stage Debate in the Commons determining actions required. *Info sent 30/08.*

Correspondence for Information

- j. CPRE September newsletter.
- k. ERNLLCA August newsletter.
- l. Town & Parish Council Liaison meeting 28/09.
- m. Clerk has checked with 'The Circuit' and Hibaldstow defibs covered under NLC are registered.
- n. HWRA Village Hall Information Bulletin.
- o. Village Hall minutes of the meeting held on 2nd August.

2309/14 Accounts

- a. To receive the External Audit Report determining any actions required.
- b. To consider the purchase and erection of Christmas tree.
- c. To consider the grant application received from the North Lincolnshire Aviation Heritage Scheme.
- d. To approve the monthly accounts for payment. See financial report.

01.08.23	Sissons Gardening	Ground maintenance Dallisons – July	£122.00
		Churchyard – July	£299.04
		Cutting of cemetery hedge – July/Aug	£275.00
05.08.23		Monthly maintenance – July	£249.43
		- August	£295.96
		Remove surplus soil & concrete plinth – cemetery.	£120.00
01.08.23	A Stevenson	Hopfield flower bed	£30.00
04.08.23	D Hotson	Land Registry	35.94
04.08.23	Cloudy IT	IT Support – July	£18.92
05.09.23		- August	£18.92
16.08.23	D Hotson	Salary, Expenses, Tax & Pension	
01.09.23	Lawn n Order	Verge cut 7	£888.00
05.09.23		Verge cut 8	£888.00
16.08.23	PKF Littlejohn	External Audit Fee	£252.00
01.09.23	ERPF	Pension	£155.17
05.09.23	Royal British Legion	Donation – Lamppost Poppies	£100.00
		Donation - Wreaths	£75.00
27.07.23	D Hotson	Salary, Expenses, Tax & Pension	

2309/15 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

2309/16 Agenda Items for the next meeting to be received by 9th October 2023.

2309/17 To confirm the date and time of the next meeting as Thursday 19th October 2023 at 7 pm at Hibaldstow Village Hall.

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2309/18 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Appendix A – Clerks Report

- a. Clerk has circulated the Community Emergency Plan and has yet to receive any feedback. This is on the September agenda and all information is required prior to update the plan and circulate before the meeting.
- b. The playground inspection training will take place if there has been a demand for it.
- c. Being a Good Cllr training has been arranged for the full Council. Cllr Mawdsley & Talliss to confirm at the next meeting the dates they are to carry out the individual training. This information is available on the Training Events information circulated.
- d. Clerk has requested a graffiti kit but to date no response has been received from NLC.
- e. Clerk has reported all highway issues.
- f. The defibs are already registered on ‘The Circuit’. Agenda item.
- g. Clerk has ordered the wreaths and purchased the lamppost poppies.
- h. The trees at the village hall have been cut.
- i. Clerk has put out a spec for the autumn clearance of the cemetery and treatment of trees. Agenda item.