

Hibaldstow Parish Council

Grant Application Scheme

Application form

Name of group:	
Main group contact: (Full name and title)	
Position in group:	
Address:	
Telephone:	
Email:	
Provide detailed description of the project / grant requirement and who will benefit from it	
Say how you know there is a need for your project	
What are the full costs of the project (including VAT if applicable)	
Where is other funding for the project to come from? (Tell us the funder and the amount you expect from them)	Funder £..... Funder £..... Funder £.....
Please tell us the stage at which your other applications are at, i.e., just applied, awaiting outcome of application or funding confirmed.	
What contribution to these costs would you like from Hibaldstow Parish Council?	

Is this contribution for a specific element of the project?	
What is the structure of your organisation?	Informal group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other <input type="checkbox"/> Please give details below

Supporting information checklist

Where relevant please ensure that the following documents are submitted with your application (accounts and bank statements must always be submitted).

	Tick to confirm enclosure
Group constitution or set of rules	
Copy of most recently audited accounts	
Evidence of planning permission (if necessary)	
Quotes for capital items of work over £500	
Three most recent bank statements	
12 months forward plan (applications over £2,000)	
Business plan for the next 3 years (applications over £2,000)	

Please return to:

Deb Hotson – Parish Clerk
 Email: clerk@hibaldstowparishcouncil.gov.uk
 Telephone: 0784 220 1877