

Hibaldstow Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Hibaldstow Parish Council held at 7pm on Thursday 13th November 2025 at Hibaldstow Village Hall, Station Road, Hibaldstow.

Present: Cllrs Brooks (Chairman), Hunt, Stothard, Mawdsley, North, Pickering, Riley, Talliss & Whitaker.

Also present: 1 resident, Cllr Foster & Clerk to the Council – Deb Hotson.

2511/01 **Apologies for absence**
No apologies received.

2511/02 **Public Participation**
Resolved - to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
A resident asked for a status report on the progression of the extension project.
The Clerk and Cllr North provided an update on the status and will provide a status report as was provided in the March meeting. The report is an addendum to these minutes.
1 resident left the meeting.
The meeting reopened.

2511/03 **Declaration of Interest**
a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
Cllr Mawdsley declared a personal interest in agenda item 2511/07 & 2511/6d.
Cllrs Riley, Hunt & Cllr Whitaker declared a personal interest in agenda item 2511/07.
Cllr Stothard declared a personal interest in agenda item 2511/6b, c & 7.
b. To note dispensations given to any member in respect of the agenda items listed below.
None outstanding.

2511/04 **Minutes of Previous meeting**
Resolved - Minutes of the Parish Council meetings held on 16th October 2025 were approved and signed as a true and correct record.

2511/05 **Clerk's Report**
All outstanding issues have been completed.

2511/06 **Delegate Reports**
a. To receive a chairman's report on activities undertaken on behalf of the Parish Council.
Cllr Brooks attended the Remembrance Day Service and laid the wreath at the Memorial Hall and on Armistice Day laid the wreaths at the Heritage RAF Centre.
13/11 – attended the NALC AGM where various topics were discussed.
b. To receive an update report from the Cemetery Working including determining any actions required.
Clerk to contact the funeral director regarding a recent burial and the positioning and what they are able to do.
The cemetery to be measured and all remaining plots to be identified with an engineering brick denoting the centre of the plot. Cllr Riley offered to assist with installing the bricks.

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- c. To receive an update report for Hibaldstow Play Park determining any further actions.
Item noted.
Cllr Pickering to repair the areas that require infill of soil.
Ward Cllr Foster joined the meeting at 7.15pm.
- d. To receive H & S check sheets determining any actions required.
Cllr Mawdsley provided the newly created sheet to all Cllrs and will provide the clerk with an electronic copy.
- e. To receive an update report regarding the planting and maintenance of the flower beds including an update on volunteers maintaining the beds, determining any further actions required.
The Clerk to answer all questions and check with Scawby Parish Council on how they manage volunteer groups.
- f. To receive feedback from the school regarding the use of the Dallisons play area determining actions required.
Cllr Mawdsley saw the headteacher and reminded her of the requirement to respond to the Council but to date still no communication. Item deferred.
Works to be discussed in the new year for any equipment painting requirements.

2511/07 Village Hall Report

- To receive a report/update from the Executive Village Hall Committee and to consider the following items:
 - a. Constitution update – this has been signed and ready to submit.
 - b. Village Hall Working Party - To receive an update on the projects for Hibaldstow Community facilities - village hall refurbishment – the Clerk has contact NLC Leader to ask for them to chase up the response to the building regulations submitted in July, apparently there are complex investigations of what is presumed to be other applications.
The application to Techrete has been submitted and there are a few more bits of information to be submitted.
 - c. To receive an update on the grant application to cover the cost to install new fencing and a grant to cover the costs of the relocation of utilities determining any further actions.
The costs to relocate the utilities are ongoing. The electricity quote has been received, the water is ongoing. Cllr Mawdsley to chase up the quotes for the fencing and the Clerk to look for 3 quotes to remove the trees. This will then be passed to NLC Julie Reed to look for funding and to carry out these tasks prior to the extension being started.
 - d. To be notified of the costs associated to the further leak determining actions required.
Resolved – approval to contribute the remaining reserved funds for the village hall of £1,567 to contribute towards the cost.
 - e. To be notified of the quotes received for the repair of the car park determining actions required.
Resolved – approval to repair the car park using Hemswell Contractors. Clerk to inform the contractor to contact Cllr Mawdsley to arrange repairs on site.

2511/08 Report from Ward Cllrs on NLC issues

To receive a report from Ward Cllrs on NLC activities.

Cllr Foster updated the Council on the Welton Quarry appeal, and the application located at Caistor which has been allowed by Lincolnshire Council Planning even though there was a large number of local objections.

Cllr Foster also updated the Council on the Clerks attendance to the Town & Parish Liaison meetings. The Clerks will not be able to join the meetings but will be invited if necessary.

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The Clerk asked when NLC will be asking T & PC to consider accepting further devolved services to which Cllr Foster stated this is being discussed at Cabinet level at present. The Clerk also asked if the Council was going to be offered the grass cutting contract again as tenders need to be gathered. Cllr Foster stated that information should be received soon. The Clerk to chase up the white lining of the Brigg Road and Station Road junction and the re-request a bin on Ford Lane and copy in Cllr Foster.

2511/09 **Police Matters / NATs**

To receive an update report from Humberside Police and the NATs representative.
Nothing to report.

2511/10 **Highways / Neighbourhood Services / NLC issues / Parish Issues**

- a. To receive an update on reported Highway issues detailed below determining actions required.

Self Service Portal number	Location	Comments
FS606979273	Manton Lane	Street sign broken in half, needs replacing. Still outstanding – low priority.
FS643320066 – 02/09	Dunns Lane	Road sign unfixed on one side and hanging down. Still outstanding – low priority.
Reported to Ward Cllrs 19/07 by the Clerk	Ford Lane	Placement of litter bin due to the large amount of litter in the area. Bin requested. Bin refused by NLC. Clerk has passed to Ward Cllr Foster to take forward. This is with Neighbourhoods and not Highways. Cllr Foster to follow up. Waiting for the NLC Policy on bin allocation from Cllr Foster. Clerk to re-request the bin and copy in Cllr Foster.
FS679570128 FS679566403 FS680290930 FS680291401/FS680291985 FS683636217 FS699554701 FS748707708 FS749265401	Glanford Cre Glanford Cre /Hopfield Ings Lane Church Street Mill Road Mill Road South Carr Lane Brigg Road/Station Road jct	Missing street sign. Job ticket raised – low priority. Potholes. Works raised. Potholes. Works raised and allocated to team. Signage damaged. Programmed works raised to replace chevrons. Broken sign Potholes, full length to the bridge White lining needs renewing on the junction. Clerk to chase and copy in Cllr Foster.

- b. To inform the Clerk of any further highway issues to report to NLC.
No further items raised.

2511/11 **Planning**

To receive any decisions and to discuss the following application from North Lincolnshire Council.

The following information was received from NLC.

2024/740 – planning permission to extend the existing site of the quarry onto land to the north and east of Slate House Quarry and retain all existing infrastructure at Slate House Farm, Redbourne Road, Hibaldstow. Planning Appeal has been postponed due to ill health of the Inspector.

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The following application received from NLC was discussed by the Parish Council.

2025/1300 – outline planning permission to erect a self-build dwelling including the demolition of existing outbuilding at 10 West Street, Hibaldstow.

Resolved – Clerk to submit the following comments:

Concern raised for the visibility to see pedestrians while vehicles are accessing/egressing from the property. There are no turning facilities on site, and the proposed drive is near to a junction.

Cllr Foster left the meeting.

2511/12 Correspondence for Discussion/Decision

- To be notified of the consultation on community facilities and service determining actions required. *Info sent on 030/10.*

Item noted.

Correspondence for Information

- ERNLLCA October Newsletter.
- ERPF Valuation Funding Strategy Statement Consultation.

2511/13 Accounts

- To approve the monthly accounts. See financial report below.

Resolved – approval of the monthly accounts.

- To consider attendance to the ERNLLCA Training seminars.

Cllr Mawdsley has been booked onto the CCTV course.

- To consider the costs to carry out the autumn works in the cemetery and closed churchyard.

Resolved – Sissons Gardening selected to carry out the works.

- To consider a donation to LIVES.

Resolved – a donation of £250 to be provided to LIVES.

21/10/25	Grove Groundcare	Cut 3 - PROW	£290.08
13/11/25	Cloudy IT	IT Support	£20.06
07/11/25	Sissons Gardening Services	Flower bed maintenance – October – 1375 Dallisons & Churchyard - 1388	£295.96 £540.00
28/10/25	ERNLLCA	Addressing conflict training ERNLLCA Conference	£24.00 £32.00
28/10/25	RBL	Donation for wreaths	£75.00
28/10/25	NLC	Waste management	£299.50
30/10/25	Horizon	VH installation of contactor box	£768.00
13/11/25	D Hotson	Salary, Expenses, Tax & Pension	

2511/14 Minor Items

- To take any points from members.

No items raised.

- Matters of correspondence for information which arrived after the agenda was posted.

- The Clerk stated that the Parish Council or Village Hall are unable to apply for grant funding through the Wressle Oil grant. If a Tennis Group is set up with a constitution and a bank account they will be able to apply for funding.
- The Clerk will add any additional information into the Village Voice from this meeting.
- The Clerk has started to obtain tenders for the grass cutting 2026.

2511/15 Agenda Items for the next meeting to be received 10 days prior to the issue of the agenda.

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- 2511/16 To confirm the date and time of the next meeting as 7pm on Thursday 4th December 2025.
- 2511/17 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.
No items raised.

The meeting closed at 8.30pm.

Addendum – status of the village hall extension project.

Extension to Village hall to provide upgrades changing rooms

Nov 2025

Status Code Legend

- On Track: Project is on schedule ● High Risk: At risk, with a high risk of going off track
● At Risk: Milestones missed but date intact ● Off Track: Date will be missed if action not taken

Identifying a need	<ul style="list-style-type: none">● Feedback from users and Football and Cricket club● Village voice feedback confirming village residents would want improved VH facilities
Review sources for funding	<ul style="list-style-type: none">● NLC – TBC, Julie attended PC meeting to discuss funding options.● Techrete funding 100,000 Euros / £83,962 – Application in progress as Nov 25● S106 monies - £50,000
Establish budget	<ul style="list-style-type: none">● Due to funding time constraint, it was agreed to reuse former approved plans for the extension● Local builders invited to tender the works.● 5 returns reviewed to consolidate budget – advised to NLC● Tenders to go out to market following Building Regulation approval
Progress plans	<ul style="list-style-type: none">● Due to funding time constraint, it was agreed to reuse former approved plans for the extension● 5 planning consultants invited to tender the work.● Returns reviewed to consolidate budget – Mark Symonds selected to act on our behalf for planning.● Consult with users on planning approved scheme ahead of BR application for minor amendments.● Review advice following consultation and advise Architect on appropriate updates ahead of work
Planning Application	<ul style="list-style-type: none">● Application submitted 25-7-2024● Biodiversity requirements addressed with additional tree planting● Sports England comments addressed with modified plans and confirmation on pitch location

Signed:

Date: 4th December 2025

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	<ul style="list-style-type: none">● Planning permission granted 31-1-2025
Building regulations application	<ul style="list-style-type: none">● Returns reviewed to consolidate budget – Martin Flynn selected to act on our behalf for BR.● Drainage survey completed – drainage known to require a pump chamber – June 25● Drawings submitted July 25 – await review
BR Current matters	<ul style="list-style-type: none">● Drawings submitted July 25 – await review● Fee payment not requested by BC until August 25
Funding Current matters	<p>Techrete are being kept up to speed on progress with the scheme and the BR application. The fund application has been applied for and is with fund trustees for review. Initial feedback received requesting minutes from PC meetings.</p> <p>Continuing dialogue with Julie regarding the NLC grant application and next steps.</p>
Next steps	<p>Once the BR application is successfully completed the drawing pack may be issued to the 5 contractors who returned budget costs for fixed prices. This allows the selection of a builder and also to develop the grant from NLC. Following the next round of pricing the grants can be secured and build programme set.</p> <p>To enable the project to begin once BR is in place, funding is in place and a contractor selected, costs are being obtained to relocate the incoming water supply and the electric supply which enter the VH through the area marked for the extension. It is hopeful that these works may attract a grant to assist the costs of the enabling works. Costs for removing conifer hedging and replacing with a chain link fence adjacent to the extension area is also being obtained for review.</p>